

BOARD OF TRUSTEES  
**BOARD MEETING MINUTES –May 28<sup>th</sup>, 2024**

On May 28<sup>th</sup> 2024 the Roosevelt Children’s Academy Charter School Board of Trustees held a teleconferencing Board Meeting pursuant to notice; at the Roosevelt Children’s Academy Charter School, 201 Debevoise Avenue, Roosevelt, N.Y. with Chair Rev Reginald Tuggle presiding.

ROOSEVELT CHILDREN’S ACADEMY CHARTER SCHOOL

**MOTION TO OPEN MEETING:** Chair Rev Reginald Tuggle officially called the meeting to order at 6:00 P.M. A motion was made by DWashington, to open the Board Meeting. The motion seconded by Burden.

**ESTABLISHMENT OF A QUORUM:** Chair Tuggle acknowledged the Trustees names to be called to establish a quorum. Present: Trustee (Tuggle, DWashington, Arroyo, Burden, Chien, Garner, Vanderburg, Williams) ADDITIONAL ATTENDEES-Steven Martir (Counsel to the Board); Simone Roberts, Middle School Principal; Reshma Persad, Elementary Principal; Philip Leconte, COO&CFO; Leslie Roper-Thomas, CSBM; Ella Portero, Secretary to the Board.

**INTRODUCTORY COMMENTS:** The Chair opened the meeting with a welcome to everyone, on behalf of the entire board. The Chair further thanked everyone for their participation. The Chair noted the school year was close to ending. It was also noted, the kindergarten teachers organized a field trip to Roosevelt Public Library where students learned about their community on the way to the library. During the visit, students toured the library and were shown an informative video of what is expected when you visit a library. This included library rules (why people go, history and manners) and steps in borrowing. At the visit, students received their new library cards, and several checked out books. From all accounts, an enjoyable visit for RCA young readers. It was also noted, board members DWashington and Vanderburg participated as presenters at the recent career day event.

**Adopted: May 28<sup>th</sup>, 2024**

A motion was made by Trustee Arroyo that the Minutes from the April 16<sup>th</sup>, 2024, Board Meeting be approved as written. The motion was seconded by Trustee Garner and unanimously approved.

**Adopted: May 28<sup>th</sup>, 2024**

**BE IT RESOLVED** that the Roosevelt Children’s Academy Charter School Board of Trustees in the May 28<sup>th</sup>, 2024, Teleconference Board Meeting on behalf of the Roosevelt Children’s Academy Charter School authorized unanimously a Ratifying & Confirming Resolution adopting the April 16<sup>th</sup>, 2024 Board Meeting Minutes as written. The motion carried. After which the school reports were presented.

Ayes: 8 Trustee (Tuggle, DWashington, Arroyo, Burden, Chien, Garner, Vanderburg, Williams)

Noes: 0 Absent: 0 Abstentions: 0

**SCHOOL OPERATION Budget Update:** – Chief Operation’s/Financial Officer (COO&CFO) presented the Updated Enrollment presentation for 2023. Enrollment update presented reflected a student count of 718 as of May 28<sup>th</sup>. Ahead of last year’s pace. Of that total 550 students re-registered. Incoming students registered 166 Of that totals 66 were incoming Kindergarten. The budget is based on a student count of 790.

The APPROVED Budget for fiscal 2023-24 presented as of May 31<sup>st</sup> reflected 2023 Enrollment Budget 790. Total budgeted full year (FY) revenue is \$13.6 million. YTD recognized \$12.2 million. Total budgeted (FY) direct expenses \$9.2 million. Spending YTD \$8.0 million. Total budgeted (FY) indirect expense is \$3.0 million. Spending YTD \$2.7 million. On pace to spending 100% of budget

The **APPROVED** Budget for fiscal 2023-24 was presented as of May 28<sup>th</sup>. 2024. Enrollment budget presented 790. Budgeted full year (FY) revenue is \$13.6 million. Budgeted direct expenses \$9.2 million. Budgeted indirect expense \$3.0 million.

Other Financial Reports: **UNAUDITED FINANCIAL STATEMENT as May 28, 2024**

1. Statement of Financial Position Summary Report as of May 28, 2024
2. Statement of Cash Flows For The Period Ending May 28, 2024
3. Financial Performance Analysis For The Period Ending May 28, 2024
4. Statement of Activities Summary Report For The Period Ending May 28, 2024

**SCHOOL OPERATION: Facilities/Construction:**

1. Progress update on construction at 111 Pleasant Ave. Total completed and stored to date (as of April 2024) =\$15,674,583.35 or 66%.
2. RCACS Board of Trustees Meeting: 2024-2025 Board Meeting Calendar
3. RCACS 2024-2025 School Calendar
4. RCACS 2024-2025 Budget
5. Charter School Labor Management Committee (May 2024 transcript). Next meeting scheduled Tuesday, June 4<sup>th</sup>

**OTHER:**

1. Evacuation Drill - Completed May 24<sup>th</sup>
2. Town of Hempstead Engineering- Roadway Pavement Project on Ellison Av (requested in 2020 completed May 2024)
  - a. Milling and pavement of Ellison Ave (to Babylon Turnpike)
    - i. Pedestrian Safety Upgrades. Included: new paved street, pedestrian crosswalk, median line-bumps for slow speed

**SCHOOL ACADEMIC REPORT**

Principals presented an Academic report outlining Academics, Climate & Culture, Meetings with staff, Home /School connections, Communications with CSE, Meetings with operations and CSI.

**Elementary Report: School Climate & Culture**

- COVID Cases
  - For the month of May (same as previous month)
    - 0 confirmed case (students)
    - 0 confirmed case (staff)
  - From the start of the school year
    - 5 confirmed cases (students)
    - 13 confirmed cases (staff)

• Average Student Attendance

SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY
81%	91%	89%	92%	89%	93%	90%	91%	91%

• Discipline

	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY
In SS	0	1	1	0	3	0	0	1	0
OSS	3	2	0	3	1	1	0	3	2
<b>TOTAL</b>	<b>3</b>	<b>3</b>	<b>1</b>	<b>3</b>	<b>4</b>	<b>1</b>	<b>0</b>	<b>4</b>	<b>2</b>

• Staff Appreciation Week

- Occurred during the week of May 6<sup>th</sup>, in which staff received something each day
  - Monday – Thank You Note
  - Tuesday - Lunch
  - Wednesday – Afternoon Snack
  - Thursday - Amazon Gift Card

Friday – Morning Snack and Glass Mug

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- Field Trips
  - Kindergarten – Roosevelt Public Library (Wednesday May 22<sup>nd</sup>)
  
- Career Day
  - Will occur on Thursday May 30<sup>th</sup>

Academics

- NYS Math Assessment
  - Occurred on Wednesday May 8<sup>th</sup> & Thursday May 9<sup>th</sup>
- DIBELS Benchmark (Round 3)
  - Testing started on Monday May 13<sup>th</sup>, in which data is due on Friday June 7<sup>th</sup>
- i-Ready Assessment (Round 3)
  - Reading – testing will occur on June 4<sup>th</sup> & 5<sup>th</sup>
  - Math - testing will occur on June 11<sup>th</sup> & 12<sup>th</sup>
  
- RTI
  - 78 students receive RTI services
  - Cycle 2 for grade K-3 ends on April 12<sup>th</sup>
  - Cycle 1 growth: 6 students exited RTI in grade 4
  - 19 students have not yet advanced to the next level in RTI, however, 37 students who remained in the program grew between 1 and 2 levels during cycle 1
  - The goal of RTI has and will continue to be to close the achievement gap, when little to no success has been achieved
  - RTI teachers meet with grade level teachers monthly to discuss progress and share notes on students' performance
  
- Special Education
  - Currently, there are 19 students with IEPs and 3 students with 504 plans

Referrals were submitted for 23 students and 15 students are being evaluated currently schoolwide

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- 
- Students are receiving resource room services as well as speech, counseling, physical therapy & occupational therapy
- A few students are currently not receiving services to date due to outside agency shortages and scheduling conflicts, in which Mrs. Johnson is working with the local district and agencies to get services started as soon as possible
- Resource room and related service providers collaborate with classroom teachers on an on-going basis
- ENL
  - 104 students are currently receiving services
- After School
  - 119 students currently enrolled
  - Average Daily Attendance: 79%
  - Program will end on Thursday June 6<sup>th</sup>
- Saturday School (3<sup>rd</sup> & 4<sup>th</sup> grade)
  - 35 students were enrolled

<b>Grade Level</b>	<b>Number of Students Recommended to Attend</b>
<b>3<sup>rd</sup></b>	<b>17</b>
<b>4<sup>th</sup></b>	<b>18</b>

- Criteria
- 12 sessions were provided to prepare students for the NYS Assessments in both ELA & Math
- Last session occurred on Saturday May 4<sup>th</sup>

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- Summer School
  - 88 students are recommended to attend

<b>Grade Level</b>	<b>Number of Students Recommended to Attend</b>
<b>Kindergarten</b>	<b>17</b>
<b>1<sup>st</sup></b>	<b>20</b>
<b>2<sup>nd</sup></b>	<b>18</b>
<b>3<sup>rd</sup></b>	<b>14</b>
<b>4<sup>th</sup></b>	<b>19</b>

- Students Recommended for Retention
  - Two (2<sup>nd</sup> & 4<sup>th</sup> grade)
- Professional Development
  - Thursday May 23<sup>rd</sup> (noon dismissal)
    - Focus:
      - Devising Class & Supply Lists
      - Readiness Meetings
      - Career Day Committee Meeting

Vacancies

- Zero

Calendar

- Professional Development Days (noon dismissal for students)

## **Middle School Report:**

### **ACADEMICS:**

- ❖ Completed conferencing with students who were classified as at risk during the first conferencing sessions. Action plans for 5<sup>th</sup> through 7<sup>th</sup> have been completed by grade level teachers. We are in the process of planning for summer school and identifying the students who will need extra support via summer school.
- ❖ Average daily student attendance is at or above 89%.
- ❖ The NYS math assessment was administered on May 8<sup>th</sup> and 9<sup>th</sup>. The NYS science assessment was administered on May 15<sup>th</sup>. As of to date, only 25 students opted out of taking the ELA NYS assessment. 36 students opted out of the NYS math assessment and 18 5<sup>th</sup> and 8<sup>th</sup> grade students opted out of the NYS science assessment. Most students who opted out were from 8<sup>th</sup> grade. It is my opinion that students are feeling more confident. Doing the assessment electronically was simpler than the paper base and was not as overwhelming for students.
- ❖ We have been selected to administer the Algebra 1 Regents Field Assessment. The Field Assessment will be administered to about 20 8<sup>th</sup> grade students on June 20.
- ❖ Staff appreciation week took place during the week of May 8<sup>th</sup> through May 10<sup>th</sup>.
- ❖ A 7<sup>th</sup> and 8<sup>th</sup> grade parent meeting was held on May 9 to discuss the recent behaviors of our girl students. Expectations of school rules and policies were discussed. Unfortunately, only eight parents attended the meeting. The lack of participation at this parent meeting was noted by the parents who found it to be very disappointing. However, the meeting was productive, and we planned on hosting a parent panel for our 8<sup>th</sup> grade students in June. The purpose of the panel is to bestow a voice of wisdom and guidance upon our 8<sup>th</sup> grade students as they move onto high school. Another parent panel will be held for our new 8<sup>th</sup> grade students in September in the hopes of ensuring that we set them on the right path for their last year of middle school.

Career Day was on Friday, May 17. It was another successful year of hosting this event, thanks to Mrs. McGrath and her support team. Students got the opportunity to dress up in their professional attire for the day. Students heard from many professions.

- ❖ Please see below for the list of professions that were showcased on Career Day.
- ❖ On Thursday, May 30<sup>th</sup> we will be hosting our last professional development day. The focus of this professional development will be on preparing for the upcoming school year. Teachers will be meeting with the grade level before and after to discuss skills that students need to be proficient with to ensure a stronger academic performance in the 2024/2025 academic school year. Teachers will also finalize their grade level supply list and class list.
- ❖ Based upon recent assessment data, 44% and 64% of our student population are performing at or above level three in math and ELA respectively. 77% and 78% of our students are performing at level 3 or above in science and social studies respectively. 47% of our new students are performing at level 3 or above in math and 60% in ELA. 47% of our cohort students are performing at level 3 or above in math and 63% in ELA.
- ❖ The third IReady reading and math diagnostic assessment was administered on May 15<sup>th</sup> and 16<sup>th</sup>. Fifth and eighth grade will complete the IReady reading on May 22<sup>nd</sup> due to taking the NYS science assessment on May 15<sup>th</sup>. There are still some make up assessments to complete, but currently 31% of the student population are performing at or above grade level. This is a 5% growth since the last diagnostic in January.
- ❖ 54 students receive RTI services at the middle school.
- ❖ The final cycle of RTI services will end on June 21<sup>st</sup> for all grades.
- ❖ At the end of cycle 2 6 students exited in grade 5, 2 students from grade 6, 1 student from grade 7, and 4 students from grade 8.
- ❖ We currently have 26 middle school students that have IEPs. 6 middle school students have 504 plans.
- ❖ Referrals were submitted for 23 students; 15 students are being evaluated currently schoolwide.
- ❖ We have had 20 suspensions since the last Board report.
- ❖ The ENL department is completing the administration of the 2024 NYSESLAT assessment. We currently have 39 students participating in the ENL program. This number does not include students who are at the commanding level. We have 6 students at the commanding level.

- ❖ We currently have 3 eighth grade students participating in our work study program. Students assist in the admin building and in the Pantry. Participation in the program is reassessed every quarter because students are required to maintain a 90% average.
- ❖ Coaches and the Dean of Students are practicing with teachers to help develop their skills in the classroom (delivery in instruction and classroom management).
- ❖ Saturday school officially ended on Saturday, May 4<sup>th</sup>. Earth Science classes will continue for the next few Saturdays. The last class will be on June 15<sup>th</sup>. The Earth Science Regents will be administered on Thursday, June 20<sup>th</sup>.
- ❖ We currently have five vacancies: 1 permanent sub., 1 ELA teacher, and 3 TAs.
- ❖ We have 0 known Covid cases since the last Board meeting.
- ❖ On June 8<sup>th</sup>, we will be hosting our 9<sup>th</sup> annual RCA High Honors Society Luncheon. We currently have about 25 students participating this year.
- ❖ On June 20<sup>th</sup> we will be hosting our second semester Awards Ceremony
- ❖ On June 21<sup>st</sup> we will be hosting our third annual Spring/Cultural Festival. As a final project for this event and Juneteenth students are asked to research a randomly assigned culture. As part of the research assignment students will be expected to conduct an interview with a person from that culture.

**ELA:**

- ❖ 5th graders continue their module which focuses on the essential questions: “What is the role of sports in American culture?” and “How have athletes broken barriers during the historical era in which they lived?” In the current unit, students continue their study of Jackie Robinson, building on their understanding of the factors that led to his success in leading social change by developing an opinion on which factor(s) were most important in his success. In the first half of the unit, students work with different texts and videos, describing and comparing each author's point of view on the factor that was most important in Jackie's success.
- ❖ 6th Grade is currently in Module 4, which focuses on Remarkable Accomplishments in Space. In the first half of Unit 2, students read the first nine chapters of Hidden Figures, which provide context for the contributions of the West Computers, the segregated pool of female African American mathematicians, and highlight the specific story of one hidden figure, Dorothy Vaughan. Students will complete the mid unit assessment next week, which focuses on passages from chapter 9 and will evaluate students’ abilities to effectively determine the central idea(s) and the author’s point of view and purpose in a text, as well as discern figurative, connotative, and technical meanings of words as they are used in a text.
- ❖ 7th Grade begins the next module which focuses on the Essential Questions: What are epidemics? How do they develop? and how do people respond to an epidemic? In Unit 2, students transfer the knowledge about how scientists think about and investigate medical epidemics to the study of social epidemics. Students are introduced to the topic of social epidemics through various articles that describe the basic terms and theories behind social and emotional contagion. They practice summarizing the central ideas of the articles as well as delineating and evaluating their claims.

8th Grade continues with the current module that focuses on the Holocaust answering the essential questions: What was the Holocaust, and how did it occur? Why do we remember it? As well as, how did victims and survivors respond, and how can we honor their voices? In Unit 3, students read informational accounts of upstanders during the Holocaust to learn more about how and why many people took action

- ❖ against Hitler and the Nazis during the Holocaust. Students write reflections about how these individuals acted and what makes them upstanders. Students also participate in mini lessons on and practice with how to use punctuation such as commas, ellipses, and dashes.

### **Math:**

- ❖ 5th Grade is currently working on displaying measurement data in fractions of a unit on a line plot and solving real world problems. 6th Grade is currently working on finding the surface area of a rectangular prisms. 7th Grade is currently working on using measures of center and the range to compare two populations. 8th Grade is currently working on determining if a table, graph, or equation represents a functional relationship.

### **RTI**

- ❖ The final Cycle will end on June 21<sup>st</sup> for all grades.
- ❖ Students receive RTI services at the elementary school & 54 students receive RTI services at the middle school.
- ❖ Cycle 2 for grade 4-8 ended on March 8th.
- ❖ Cycle 2 for grade K-3 ended on April 12th.
- ❖ Cycle 2 growth: 3 students exited RTI in grade 4, 6 students exited in grade 5, 2 students exited in grade 6, 1 student exited in grade 7, 4 students exited in grade 8.
- ❖ In Math we are using the Number Worlds curriculum for grade 4-8
- ❖ In Reading we are using both LLI & Achieve 3000
- ❖ The intervention curriculums we are using are research based and have yielded great results over the past few years, with many students graduating from the RTI program altogether.
- ❖ The Goal of RTI has and will continue to be to close the achievement gap, when little to no success has been achieved, we will refer students to the CST Team and if student still shows minimal progress, a special education evaluation will be the next step, with the consent of the child's parent.
- ❖ RTI Teachers meet with Grade level teachers monthly to discuss progress and share notes on students' performance.

**Special Education:**

- ❖ Referrals were submitted for 23 students; 15 students are being evaluated currently schoolwide.
- ❖ Students are receiving resource room services as well as speech, counseling, physical therapy & occupational therapy.
- ❖ We are working more closely with our providers to ensure the academic and social-emotional success of our students.
- ❖ We currently have 19 Elementary students with IEPs and 26 middle school students that have IEPs. 3 Elementary school students have 504 plans, and 6 middle school students have 504 plans (54 SW)
- ❖ A few students are currently not receiving services to date due to outside agency shortages and scheduling conflicts. Mrs. Johnson is working with the local district and agencies to get services started as soon as possible.
- ❖ Resource room and related service providers collaborate with Teachers on an on-going basis.

**ENL Report:**

- ❖ Students have been sitting for the NYSESLAT since April and continue to do so during May. We are hopeful that our ELLs will either test out or increase in proficiency level.

**SEL & Guidance Counsellor Report:**

**Career Day**

- ❖ Our annual Career Day took place on Friday, May 17<sup>th</sup>. All presenters have been confirmed and are listed below. We are looking forward to a successful day. At times when classes do not have presenters, they will be participating in the career day activities that have been provided to them. The activities includes career day questions and reflection, career interest assessment and research activity, create their own resume, job application and business card, mock interview activity, job interview vocabulary words, links to videos on various careers, and career exploration discussion activity.

**Presenters –**

- ❖ Mr. Myles – Nassau County Commission of Human Rights
- ❖ Davi Tserpolis – National City Bank, Financial Literacy
- ❖ Mr. Dingle (RCA Staff) – Freelance Photographer/Affiliate of CBS Sports
- ❖ Officer Capellan – Nassau County Police Department
- ❖ Ms. Chang (Parent) – Registered Nurse
- ❖ Mr. Vanderburg (RCA Board Member) – Educator
- ❖ Ms. Robinson (Parent) – Supervisor for Department of Motor Vehicles
- ❖ Mr. Akande (Parent) – Release Train Engineer
- ❖ Ms. Washington (RCA Board Member) – Attorney
- ❖ Ms. Pena (RCA Staff) Architecture
- ❖ Girl Scouts of Long Island
- ❖ Boy Scouts of Long Island
- ❖ Mr. Peterson – Roosevelt Public Library
- ❖ Roosevelt Fire Department
- ❖ Molly Jo Therapy Dog and Trainer
- ❖ Ms. Valero-Nunes (Parent) Registered Nurse

**Peer Mediation/Conflict Resolution Lessons**

- ❖ The peer mediation team will wrap up the school year by teaching conflict resolution lessons to all classes in grades 5-8. We wanted to complete this lesson earlier in May but have pushed it back due to the testing schedule and career day planning. The team will begin meeting next week to review the lesson –
  - Active listening
  - Compromise
  - Empathy
  - Interpersonal Conflict
  - I-Statement
  - Negotiating

**Discipline Report:**

Oversee Climate and Culture for Mindfulness and Restorative Circles for building.

- ❖ Seventh and Eighth Grades are evolving. Eighth grade needs additional scaffolding on transitioning to classes, outside behavior, uniform consistency, and social media protocol.
- ❖ Ensuring students are in full RCA uniform. Consequences scaffold for repeat offenders. Several students have served lunch detentions, Alternative Placement, and In School Suspension. Cell Phone Policy has been violated twice and In School Suspension has been issued for our eighth graders.
- ❖ Over 94% of our 8<sup>th</sup> grade have completed their Community Service requirements for graduation. Phone calls have been made to the parents/guardians of those parents who are lagging in completion.
- ❖ Obtaining information from Michael Natale, Community Affairs Office, Nassau County Police Department regarding phone apps that parents can utilize to track or block inappropriate messages on their children's phones as well as discuss the ramifications of sexting.
- ❖ Restorative questioning is reflective on all lesson plans including specials.
- ❖ Dean held 17 Restorative Circles- 8 (5<sup>th</sup> Grade), 6 (6<sup>th</sup> Grade), 1 (7<sup>th</sup>), and 3 (8<sup>th</sup>)
- ❖ Deans Lunch- Fifth Grade- 3 Lunches to date.
- ❖ 4 Parent Meetings-In person/phone meetings. This does not include those meetings or calls made to students who have been suspended.
- ❖ **Cyberbullying** issues among our 6<sup>th</sup> grade females. Total of 7- 6<sup>th</sup> grade female students were cyberbullying a former student. OSS was given; parent meetings were held; behavior charts were put in place. 6<sup>th</sup> grade team meeting was held to discuss next steps for these students. Communication devices are not permitted in school for these students. \*\* These students are meeting with Dean once a week to check in on their progress. \*\*\*
- ❖ Discipline Committee discussing new policies and procedures for this year and next.

Seventh and Eighth grade meeting for parents/guardians held to discuss relevant issues at school-cellphones, uniforms, overall demeanor of students (female students), end of

- ❖ year protocols, and social media. Meeting was designed to inform parents/guardians that the school has rules, the need to uphold all policies and procedures, and the need for parents to assist.
- ❖ Communication with administration is paramount. Dean communicates with Principal several times a day to discuss/review and creates strategies to make the middle school a safe and academically successful environment.

	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
<b>ISS</b>	0	3	2	3	5	7	3	0	10	
<b>OSS</b>	0	2	4	4	7	16	5	17	10	
<b>TOTAL</b>	0	5	6	7	12	23	8	17	20	

Below is an accounting of how the students are doing academically based upon the four academic levels. The results are reflective of the last assessment administered in each subject.

- ✓ Level 4: performing at 90% and above.
- ✓ Level 3: performing at 70% - 89%.
- ✓ Level 2: performing at 51% - 69%.
- ✓ Level 1: performing at 50% and below.

**4: 90% - 100%      3: 70% - 89%      2: 51% - 69%      1: 0% - 50%**

<i>Subject</i>	<i>Level 4</i>	<i>Level 3</i>	<i>Level 2</i>	<i>Level 1</i>	<i>% 3 &amp; 4</i>	<i>% 1 &amp; 2</i>	
<b>Mathematics</b>	5 <sup>th</sup> : 13	5 <sup>th</sup> : 18	5 <sup>th</sup> : 21	5 <sup>th</sup> : 23	<b>Increase</b>	<b>6%</b>	
	6 <sup>th</sup> : 12	6 <sup>th</sup> : 28	6 <sup>th</sup> : 14	6 <sup>th</sup> : 12			<b>Decrease</b>
	7 <sup>th</sup> : 13	7 <sup>th</sup> : 9	7 <sup>th</sup> : 16	7 <sup>th</sup> : 38			
	8 <sup>th</sup> : 13	8 <sup>th</sup> : 23	8 <sup>th</sup> : 15	8 <sup>th</sup> : 22			
<b>Total</b>	<b>51</b>	<b>78</b>	<b>66</b>	<b>95</b>	<b>44%</b>	<b>56%</b>	
<b>ELA</b>	5 <sup>th</sup> : 3	5 <sup>th</sup> : 30	5 <sup>th</sup> : 28	5 <sup>th</sup> : 10	<b>Increase</b>	<b>6%</b>	
	6 <sup>th</sup> : 32	6 <sup>th</sup> : 26	6 <sup>th</sup> : 5	6 <sup>th</sup> : 3			<b>Decrease</b>
	7 <sup>th</sup> : 11	7 <sup>th</sup> : 30	7 <sup>th</sup> : 24	7 <sup>th</sup> : 11			
	8 <sup>th</sup> : 27	8 <sup>th</sup> : 6	8 <sup>th</sup> : 7	8 <sup>th</sup> : 3			
<b>Total</b>	<b>73</b>	<b>92</b>	<b>64</b>	<b>27</b>	<b>64%</b>	<b>36%</b>	
<b>Social</b>	5 <sup>th</sup> : 40	5 <sup>th</sup> : 25	5 <sup>th</sup> : 5	5 <sup>th</sup> : 5	<b>Increase</b>		

<b>Studies</b>	<b>6<sup>th</sup>: 40</b> <b>7<sup>th</sup>: 12</b> <b>8<sup>th</sup>: 8</b>	<b>6<sup>th</sup>: 18</b> <b>7<sup>th</sup>: 44</b> <b>8<sup>th</sup>: 37</b>	<b>6<sup>th</sup>: 6</b> <b>7<sup>th</sup>: 17</b> <b>8<sup>th</sup>: 17</b>	<b>6<sup>th</sup>: 1</b> <b>7<sup>th</sup>: 2</b> <b>8<sup>th</sup>: 11</b>	<b>Decrease</b> <b>4%</b>	
<b>Total</b>	<b>100</b>	<b>124</b>	<b>45</b>	<b>19</b>	<b>78%</b>	<b>22%</b>
<b>Science</b>	<b>5<sup>th</sup>: 21</b> <b>6<sup>th</sup>: 19</b> <b>7<sup>th</sup>: 8</b> <b>8<sup>th</sup>: 7</b>	<b>5<sup>th</sup>: 43</b> <b>6<sup>th</sup>: 34</b> <b>7<sup>th</sup>: 49</b> <b>8<sup>th</sup>: 39</b>	<b>5<sup>th</sup>: 6</b> <b>6<sup>th</sup>: 10</b> <b>7<sup>th</sup>: 18</b> <b>8<sup>th</sup>: 26</b>	<b>5<sup>th</sup>: 4</b> <b>6<sup>th</sup>: 1</b> <b>7<sup>th</sup>: 1</b> <b>8<sup>th</sup>: 1</b>	<b>Increase</b> <b>Decrease</b> <b>14%</b>	
<b>Total</b>	<b>55</b>	<b>165</b>	<b>60</b>	<b>7</b>	<b>77%</b>	<b>23%</b>

<b>Cohort Students</b>	<b>Math</b>				<b>ELA</b>			
	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>
<b>Grade Level</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>
<b>5<sup>th</sup></b>	<b>19</b>	<b>31</b>	<b>19</b>	<b>5</b>	<b>9</b>	<b>24</b>	<b>12</b>	<b>15</b>
<b>6<sup>th</sup></b>	<b>5</b>	<b>17</b>	<b>24</b>	<b>7</b>	<b>12</b>	<b>31</b>	<b>7</b>	<b>1</b>
<b>7<sup>th</sup></b>	<b>13</b>	<b>15</b>	<b>16</b>	<b>11</b>	<b>9</b>	<b>27</b>	<b>12</b>	<b>1</b>
<b>8<sup>th</sup></b>	<b>4</b>	<b>8</b>	<b>24</b>	<b>19</b>	<b>5</b>	<b>24</b>	<b>24</b>	<b>10</b>
<b>Total</b>	<b>41</b>	<b>71</b>	<b>83</b>	<b>42</b>	<b>35</b>	<b>106</b>	<b>55</b>	<b>27</b>
<b>Percentage</b>	<b>47%</b>		<b>53%</b>		<b>63%</b>		<b>37%</b>	

Board Meeting Minutes –  
Tuesday, May 28<sup>th</sup>,2024

Below is the data broken down in terms of new students, Cohort, and summer school.

<b>New Students</b>	<b>Math</b>				<b>ELA</b>			
	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>
<b>Grade Level</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>
<b>5<sup>th</sup></b>	<b>1</b>	<b>6</b>	<b>3</b>	<b>1</b>	<b>4</b>	<b>4</b>	<b>3</b>	<b>4</b>
<b>6<sup>th</sup></b>	<b>1</b>	<b>6</b>	<b>6</b>	<b>0</b>	<b>2</b>	<b>11</b>	<b>1</b>	<b>0</b>
<b>7<sup>th</sup></b>	<b>3</b>	<b>6</b>	<b>9</b>	<b>3</b>	<b>2</b>	<b>12</b>	<b>6</b>	<b>4</b>
<b>8<sup>th</sup></b>	<b>0</b>	<b>2</b>	<b>4</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>4</b>	<b>3</b>
<b>Total</b>	<b>5</b>	<b>20</b>	<b>22</b>	<b>6</b>	<b>8</b>	<b>29</b>	<b>14</b>	<b>11</b>
<b>Percentage</b>	<b>47%</b>		<b>53%</b>		<b>60%</b>		<b>40%</b>	

**Principal Goals:**

- To maintain high expectations for both students and staff.
  - ✓ Holding staff accountable for delivering rigorous and engaging instruction.
  - ✓ Holding staff accountable for adhering to school policies and expectations.
  - ✓ Implementing programs that foster student academic achievement such as incentive points, awards day, Student Government, etc.
  - ✓ Holding students accountable for following school policies and procedures.
  - ✓ Meeting with Staff quarterly to establish and discuss their personal and professional goals.
  - ✓ Conferencing with students
- To develop a better home/school community.
  - ✓ Hosting quarterly parental events
  - ✓ Continuing open communication with families
  - ✓ Creating a welcoming environment for parents, students, and staff

<b>Summer School</b>	<b>Math</b>				<b>ELA</b>			
<b>Grade Level</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>
<b>5<sup>th</sup> (4)</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4</b>
<b>6<sup>th</sup> (12)</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>5</b>	<b>0</b>	<b>8</b>	<b>4</b>	<b>0</b>
<b>7<sup>th</sup> (5)</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>0</b>
<b>8<sup>th</sup> (15)</b>	<b>0</b>	<b>2</b>	<b>7</b>	<b>7</b>	<b>0</b>	<b>3</b>	<b>6</b>	<b>6</b>
<b>Total</b>	<b>1</b>	<b>3</b>	<b>16</b>	<b>15</b>	<b>0</b>	<b>11</b>	<b>15</b>	<b>10</b>
<b>Percentage</b>	<b>11%</b>		<b>89%</b>		<b>31%</b>		<b>69%</b>	

**Academic**

**Goals:**

In the area of mathematics, it is our goal to have a 20% growth of students performing at levels 3 and 4 among all grade levels by April 2024 in comparison to that of June 2023. We ended the 2022-2023 academic school year with 50% of our students performing at a level 3 or 4. This was based upon the End of the Chapter assessments. In terms of the I-Ready Diagnostic

- ✓ assessment, 35% of our students were performing at a level 3 or 4 at the time of the third Diagnostic assessment. We did have a 14% increase on the 2023 NYS Math assessment.
- ✓ In the area of ELA, it is our goal is to have at least 45% of students performing at levels 3 and 4 in writing by the mid-year Benchmark assessment.

**Vacancies:**

- ❖ 1 Permanent Sub.
- ❖ 1 ELA Teacher
- ❖ 3 TAs

**COVID:**

- ❖ Since the last Board meeting, we have had 0 known students or staff who tested positive for COVID.

**HONORS:**

- ❖ Our 8<sup>th</sup> year of our RCA High Honor Society Program has begun. We currently have 25 inductees.
- ❖ Semester 2 Awards Day took place on June 20<sup>th</sup>. 63% of the students earned a cumulative GPA of 80% and above at the end of Q3.
  - ✓ High Honor Roll: Accumulative Average 95% and above
  - ✓ Honor Roll: Accumulative Average 90% - 94.9%
  - ✓ Merit Award: Accumulative Average 87% - 89.9%
  - ✓ Rising Stars Award: Accumulative Average 80% - 86.9%

**SPECIAL EVENTS:**

- ❖ 9<sup>th</sup> Annual RCA High Honors Society Luncheon-June 8<sup>th</sup>.
- ❖ Second Semester Awards Day-June 20<sup>th</sup>.
- ❖ Spring/Cultural Festival-June 21<sup>st</sup>.

**FIELD TRIPS:**

- ❖ 5<sup>th</sup> Grade Senior Trip, June 7<sup>th</sup> to Adventureland
- ❖ 8<sup>th</sup> Grade Senior Trip, June 5<sup>th</sup> to Kalahari

**Ratifying & Confirming Resolution**

**Adopted: May 28<sup>th</sup>, 2024**

**BE IT RESOLVED** that the Roosevelt Children’s Academy Charter School Board of Trustees in the May 28<sup>th</sup>, 2024, Teleconference Board Meeting on behalf of the Roosevelt Children’s Academy Charter School unanimously authorized a Ratifying & Confirming Resolution adopting the COO/CFO report. Being that there were no further discussions, a motion was made by Trustee DWashington for the acceptance of the COO/CFO report. The motion was seconded Chien. The motion carried.

Ayes: 8 Trustee (Tuggle, DWashington, Arroyo, Burden, Chien, Garner, Vanderburg, Williams)

Noes: 0 Absent: 0 Abstentions: 0

**Adopted: May 28<sup>th</sup>, 2024**

**BE IT RESOLVED** that the Roosevelt Children’s Academy Charter School Board of Trustees in the May 28<sup>th</sup>, 2024, Teleconference Board Meeting on behalf of the Roosevelt Children’s Academy Charter School unanimously authorized a Ratifying & Confirming Resolution adopting the acceptance of the principal reports. A motion was made by Trustee DWashington for the acceptance of the principal reports. Being that there were no further discussions the motion was seconded by Trustee Garner. The motion carried.

Ayes: 8 Trustee (Tuggle, DWashington, Arroyo, Burden, Chien, Garner, Vanderburg, Williams)

Noes: 0 Absent: 0 Abstentions: 0

**Adopted: May 28<sup>th</sup>, 2024**

**BE IT RESOLVED** that the Roosevelt Children’s Academy Charter School Board of Trustees in the May 28<sup>th</sup>, 2024 Teleconference Board Meeting on behalf of the Roosevelt Children’s Academy Charter School unanimously authorized a Ratifying & Confirming Resolution adopting the acceptance of the Board Meeting Calendar. A motion was made by Trustee Burden for the acceptance of the 2024-25 Board Meeting Calendar. Being that there were no further discussions the motion was seconded by Trustee Garner. The motion carried.

Ayes: 8 Trustee (Tuggle, DWashington, Arroyo, Burden, Chien, Garner, Vanderburg, Williams)

Noes: 0 Absent: 0 Abstentions: 0

**Adopted: May 28<sup>th</sup>, 2024**

**BE IT RESOLVED** that the Roosevelt Children’s Academy Charter School Board of Trustees in the May 28<sup>th</sup>, 2024 Teleconference Board Meeting on behalf of the Roosevelt Children’s Academy Charter School unanimously authorized a Ratifying & Confirming Resolution adopting the acceptance of the 2024-25 School Year Calendar. A motion was made by Trustee Vanderburg for the acceptance of the 2024-25 School Year Calendar reports. Being that there were no further discussions the motion was seconded by Trustee Garner. The motion carried.

Ayes: 8 Trustee (Tuggle, DWashington, Arroyo, Burden, Chien, Garner, Vanderburg, Williams)

Noes: 0 Absent: 0 Abstentions: 0

**Ratifying & Confirming Resolution**

**Adopted: May 28<sup>th</sup>, 2024**

**BE IT RESOLVED** that the Roosevelt Children's Academy Charter School Board of Trustees in the May 28<sup>th</sup>, 2024 Teleconference Board Meeting on behalf of the Roosevelt Children's Academy Charter School unanimously authorized a Ratifying & Confirming Resolution adopting the acceptance of the 2024-25 Fiscal Budget. A motion was made by Trustee Garner for the acceptance of the 2024-25 Fiscal Budget. Being that there were no further discussions the motion was seconded by Trustee Chien. The motion carried.

Ayes: 8 Trustee (Tuggle, DWashington, Arroyo, Burden, Chien, Garner, Vanderburg, Williams)

Noes: 0 Absent: 0 Abstentions: 0

**Adopted: May 28<sup>th</sup>, 2024**

**BE IT RESOLVED** that the Roosevelt Children's Academy Charter School Board of Trustees in the May 28<sup>th</sup>, 2024 Teleconference Board Meeting on behalf of the Roosevelt Children's Academy Charter School unanimously authorized a Ratifying & Confirming Resolution adopting the acceptance of the 2024-25 Handbook. A motion was made by Trustee Arroyo for the acceptance of the 2024-25 Handbook. Being that there were no further discussions the motion was seconded by Trustee Vanderburg. The motion carried.

Ayes: 8 Trustee (Tuggle, DWashington, Arroyo, Burden, Chien, Garner, Vanderburg, Williams)

Noes: 0 Absent: 0 Abstentions: 0

**Adopted: May 28<sup>th</sup>, 2024**

**BE IT RESOLVED** that the Roosevelt Children's Academy Charter School Board of Trustees in the May 28<sup>th</sup>, 2024 Board of Trustees Teleconference Board Meeting on behalf of the Roosevelt Children's Academy Charter School authorized unanimously a Ratifying & Confirming Resolution approving the acceptance of the authorization of the adoption of Roosevelt Children's Academy proposal for of 2024-2025 School Safety Team. Trustee Burden made a motion that the 2024-2025 School Safety Team be approved. The motion was seconded by Arroyo and unanimously approved. The motion carried.

Ayes: 8 Trustee: (Tuggle, DWashington, Arroyo, Burden, Chien, Garner, Vanderburg, Williams)

Noes: 0 Absent: 0 Abstentions: 0

**Adopted: May 28<sup>th</sup>, 2024**

**BE IT RESOLVED** that the Roosevelt Children's Academy Charter School Board of Trustees in the May 28<sup>th</sup>, 2024 Board of Trustees Teleconference Board Meeting on behalf of the Roosevelt Children's Academy Charter School authorized unanimously a Ratifying & Confirming Resolution approving the acceptance of the authorization of the adoption of Roosevelt Children's Academy proposal for the Emergency Response Plan (ERP). Trustee DWashington made a motion that the Emergency Response Plan (ERP) be approved. The motion was seconded by Trustee Chien and unanimously approved. The motion carried.

Ayes: 8 Trustee: (Tuggle, DWashington, Arroyo, Burden, Chien, Garner, Vanderburg, Williams)

Noes: 0 Absent: 0 Abstentions: 0

**Ratifying & Confirming Resolution**

**Adopted: May 28<sup>th</sup>, 2024**

**BE IT RESOLVED** that the Roosevelt Children’s Academy Charter School Board of Trustees in the May 28<sup>th</sup>, 2024 Board of Trustees Teleconference Board Meeting on behalf of the Roosevelt Children’s Academy Charter School unanimously authorized a Ratifying & Confirming Resolution to accepting the approval of personnel actions identified for staffing in the Position Control Form. Being that there was no further discussion, a motion was made by DWashington approving the adoption of the resolution approving the personnel action items. The motion was seconded by Trustee Burden and unanimously approved. The motion carried.

**New Hire:**

- Srishty Vahie Singh \_ Perm Sub Teacher \_Start Date\_5-01-2024
- William Saam \_ RTI Math Teacher \_Start Date\_5-01-2024
- Djamal Briedj\_ Math Teacher\_ Start Date\_5-13-24
- Talia West\_ Teacher Assistant\_ Start Date\_5-13-24

Ayes: 8 Trustee (Tuggle, DWashington, Arroyo, Burden, Chien, Garner, Vanderburg, Williams)  
Noes: 0 Absent: 0 Abstentions: 0

**PARENT REPORT:**

**Parent Group (PG) commented on following activities:**

In May as we wind down the school year, the group is in the process of updating member contact information, re-organizing our communication channels and enlisting additional support from parents, staff and community members not previously as active within the group and who have expressed interest in more engagement.

Our group continues to prepare for end of year events. We are assembling a group of volunteers to assist with the set up and decoration of our gym for our honors society awards luncheon scheduled for next week and organizing our class of 2024 lawn sign distribution.

The group is actively recruiting volunteers to assist over the summer with our School Uniform Pop-Up Shop in conjunction with our uniform supplier.

We continue to receive a number of complimentary tickets and passes to family friendly events for our community. Major League Baseball at Yankee Stadium and Citi Field, The Air Show at Jones Beach and LI Duck games being most popular. Lastly, we are beginning to prepare for our end of school year events. Parents are eager to support, volunteer and attend. We are preparing our class of 2024 lawn sign distribution, honors luncheon, prom dress pop-up boutique and end of year social.

**PUBLIC COMMENTS:** Members of the community were acknowledged.

**EXECUTIVE SESSION:** A motion was made by Trustee Washington to adjourn to Executive Session to discuss proposed high school. The motion was seconded by Trustee Burden. The motion was passed unanimously without debate. No Board action was taken during Executive Session. Discussion involving proposed high school was not voted on during public session based on information presented to the board.

**OPEN SESSION CONTINUED.** *Vice* Chair Washington officially re-opened the meeting at approximately 7:40 p.m. motion seconded by Trustee Chien. The motion was passed unanimously without debate.

**ADJOURN.** The Board meeting ended at approximately 7:45 P.M. with a motion to adjourn made by Trustee Vanderburg. The motion was seconded by Trustee Washington. The motion was passed unanimously without debate.

Respectfully Submitted by,

*Ella Portero*

Ella Portero, Secretary to the Board