

BOARD OF TRUSTEES  
**BOARD MEETING MINUTES – March 26<sup>th</sup>, 2024**

On March 26<sup>th</sup> 2024 the Roosevelt Children’s Academy Charter School Board of Trustees held a teleconferencing Board Meeting pursuant to notice; at the Roosevelt Children’s Academy Charter School, 201 Debevoise Avenue, Roosevelt, N.Y. with Chair Rev Reginald Tuggle presiding.

ROOSEVELT CHILDREN’S ACADEMY CHARTER SCHOOL

**MOTION TO OPEN MEETING:** Chair Rev Reginald Tuggle officially called the meeting to order at 6:05 P.M. A motion was made by DWashington, to open the Board Meeting. The motion seconded by Burden.

**ESTABLISHMENT OF A QUORUM:** Chair Tuggle acknowledged the Trustees names to be called to establish a quorum. Present: Trustee (Tuggle, DWashington, Arroyo, Burden, Chien, Garner, Vanderburg, Williams) ADDITIONAL ATTENDEES-Steven Martir (Counsel to the Board); Simone Roberts, Middle School Principal; Reshma Persad, Elementary Principal; Philip Leconte, COO&CFO; Laron Walker, CSBM; Ella Portero, Secretary to the Board.

**INTRODUCTORY COMMENTS:** The Chair opened the meeting with a welcome to everyone, on behalf of the entire board. The Chair commented on how quickly the school year-end is approaching with a few months remaining before the year end. The Chair acknowledges the upcoming Sunday as Resurrection Sunday. The Chair further acknowledged the continued preparation for the upcoming exams and thanked the teaching staff for their dedication and support and everyone in attendance for participating in the board meeting.

**Adopted: March 26<sup>th</sup>, 2024**

A motion was made by Trustee Williams that the Minutes from the February 27<sup>th</sup>, 2024, Board Meeting be approved as written. The motion was seconded by Garner and unanimously approved.

**Ratifying & Confirming Resolution**

**Adopted: March 26<sup>th</sup>, 2024**

**BE IT RESOLVED** that the Roosevelt Children’s Academy Charter School Board of Trustees in the March 26<sup>th</sup>, 2024, Teleconference Board Meeting on behalf of the Roosevelt Children’s Academy Charter School authorized unanimously a Ratifying & Confirming Resolution adopting the February 27<sup>th</sup>, 2024 Board Meeting Minutes as written. The motion carried. After which the school reports were presented.

Ayes: 8 Trustee (Tuggle, DWashington, Arroyo, Burden, Chien, Garner, Vanderburg, Williams)

Noes: 0 Absent: 0 Abstentions: 0

**SCHOOL OPERATION Budget Update:** – Chief Operation’s/Financial Officer (COO&CFO) presented the Updated Enrollment presentation for 2023. Enrollment update presented reflected a student count of 727 as of March 26<sup>th</sup>. Ahead of last year’s pace. Of that total 550 students re-registered. Incoming students registered 170 Of that total 66 were incoming Kindergarten. The budget is based on a student count of 790.

The APPROVED Budget for fiscal 2023-24 presented as of March 31<sup>st</sup> reflected 2023 Enrollment Budget 790. Total budgeted full year (FY) revenue is \$13.6 million. YTD recognized \$9.5 million. Total budgeted (FY) direct expenses \$9.2 million. Spending YTD \$6.5 million. Total budgeted (FY) indirect expense is \$3.0 million. Spending YTD \$2.3 million. On pace to spending 100% of budget

The **APPROVED** Budget for fiscal 2023-24 was presented as of March 31<sup>st</sup>, 2024. Enrollment budget presented 790. Budgeted full year (FY) revenue is \$13.6 million. Budgeted direct expenses \$9.2 million. Budgeted indirect expense \$3.0 million.

Other Financial Reports: **UNAUDITED FINANCIAL STATEMENT as March 31, 2024**

1. Statement of Financial Position Summary Report as of March 31, 2024
2. Statement of Cash Flows For The Period Ending March 31, 2024
3. Financial Performance Analysis For The Period Ending March 31, 2024
4. Statement of Activities Summary Report For The Period Ending March 31, 2024

**SCHOOL OPERATION: Facilities/Construction:**

1. Progress update on construction at 111 Pleasant Ave. Total completed and stored to date (as of February 2024) =\$12,336,889.82 or 52%.
2. Charter School Labor Management Committee (March 2024 transcript). Next meeting scheduled Wednesday, April 3<sup>rd</sup>

**OTHER: Lottery Enrollment Application and Admissions Summary.**

**SCHOOL ACADEMIC REPORT**

Principals presented an Academic report outlining Academics, Climate & Culture, Meetings with staff, Home /School connections, Communications with CSE, Meetings with operations and CSI.

**Elementary Report: School Climate & Culture**

- COVID Cases
  - For the month of March (decrease from previous month)
    - 0 confirmed case (students)
    - 0 confirmed case (staff)
  - From the start of the school year
    - 5 confirmed cases (students)
    - 13 confirmed cases (staff)

• Average Student Attendance

SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.
81%	91%	89%	92%	89%	93%	89%

• Discipline

	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.
<b>In School Suspensions</b>	0	1	1	0	3	0	0
<b>Out of School Suspensions</b>	3	2	0	3	1	1	0
<b>TOTAL</b>	3	3	1	3	4	1	0

• Events Overview

- NYS Assessments Parent Workshop (March 5<sup>th</sup> & 14<sup>th</sup>)
- Parent Teacher Conference (March 14<sup>th</sup>)
- Women’s History Month Celebration (March 28<sup>th</sup>)

Academics

- ELA & Math Test Prep
- RTI
  - 78 students receive RTI services

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- Cycle 2 for grade 4 ended on March 8<sup>th</sup>
- Cycle 2 for grade K-3 ends on April 12<sup>th</sup>
- The 2<sup>nd</sup> round of assessments is currently taking place for grade 4 and updated data will be available on March 22<sup>nd</sup>
- Cycle 1 growth: 6 students exited RTI in grade 4
- 19 students have not yet advanced to the next level in RTI, however, 37 students who remained in the program grew between 1 and 2 levels during cycle 1
- The goal of RTI has and will continue to be to close the achievement gap, when little to no success has been achieved
- RTI teachers meet with grade level teachers monthly to discuss progress and share notes on students' performance
  
- Special Education
  - Currently, there are 19 students with IEPs and 3 students with 504 plans
  - Referrals were submitted for 23 students and 15 students are being evaluated currently schoolwide
  - Students are receiving resource room services as well as speech, counseling, physical therapy & occupational therapy
  - A few students are currently not receiving services to date due to outside agency shortages and scheduling conflicts, in which Mrs. Johnson is working with the local district and agencies to get services started as soon as possible
  - Resource room and related service providers collaborate with classroom teachers on an on-going basis
  
- ENL
  - 104 students are currently receiving services
  
- After School
  - 96 students currently enrolled

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Board of Trustees Board Meeting Minutes – Tuesday, March 26<sup>th</sup>, 2024

- Average Daily Attendance: 80%
- Saturday School (3<sup>rd</sup> & 4<sup>th</sup> grade)
  - 36 students currently enrolled
  - Criteria
  - 13 sessions will be provided to prepare students for the NYS Assessments in both ELA & Math
- Professional Development
  - Thursday March 21<sup>st</sup> (noon dismissal)
    - Focus:
      - Guided Math (K-2)
      - Test Prep for testing grades (3<sup>rd</sup> & 4<sup>th</sup>)
      - Discipline & PowerSchool (K-4)

Vacancies

- Zero

## **Middle School Report:**

### **ACADEMICS:**

- ❖ Conferencing with students is continuing. I have completed my conferencing with the seventh-grade students and will be meeting with the seventh-grade teachers next week. I plan to start meeting with our eighth-grade students soon. During these conferences we will be discussing their current academic progress and their future in high school.
- ❖ Average daily student attendance is at or above 92%.
- ❖ Test prep groups have begun. Groups were designed using data from our January I-Ready Diagnostic assessment as well as teacher input. The goal of the test prep groups will be to reinforce skills to elevate our 2s to 3s, our 3s to 4s, and maintain our 4s. RTI, coaches, Dean of Students, Teachers, TAs, and I will all be assigned to a group to help our students achieve academic success on the upcoming NYS assessment.
- ❖ Based upon recent assessment data between 50% and 60% of our student population are performing at or above level three in ELA and math. Between 70% and 80% of our students are performing at level 3 or above in science and social studies. 53% of our new students are performing at level 3 or above in math and 71% in ELA. 50% of our new students are performing at level 3 or above in math and 65% in ELA.
- ❖ We had a good turn out for Parent/Teacher conferences. We had approximately 100 – 120 parents who showed up. It was a welcoming change to see our 7<sup>th</sup> and 8<sup>th</sup> grade parents because in the past 7<sup>th</sup> and 8<sup>th</sup> grade parents do not show up as much as 5<sup>th</sup> and 6<sup>th</sup> grade parents do.
- ❖ 54 students receive RTI services at the middle school.
- ❖ Cycle 2 ended on March 8. Students will be assessed again to determine growth.
- ❖ We currently have 26 middle school students that have IEPs. 6 middle school students have 504 plans.
- ❖ Referrals were submitted for 23 students; 15 students are being evaluated currently schoolwide.
- ❖ We have had 8 suspensions since the last Board report. This is 50% less than this time last year.

In ENL students are preparing for the NYSSLAT assessment. We currently have 39

- ❖ students participating in the ENL program. This number does not include students who are at the commanding level. We have 6 students at the commanding level.
- Mrs. McGrath will be hosting diversity classes next week. The focus will be respect for all and embracing differences. She will be teaching the students the three steps/strategies 1. Be **open-minded** about people who are different from you by **respecting their human right to individuality**, to be truly who they are. 2. **Embrace diversity** to learn about different perspectives and ideas, enjoy new experiences and passions, and gain unexpected friendships or interests. 3. **Reject prejudices** by speaking out against them and thinking for yourself. Form your own opinions of others by getting to know them as individuals.
- ❖ College day will be held on March 21. We currently have three schools committed: York College, Delaware State, and Nassau Community College. We are waiting to hear back from Adelphi University. Students will spend time researching the schools prior to participating in the zoom presentations of the colleges.
- ❖ We currently have 3 eighth grade students participating in our work study program. Students assist in the admin building and in the Pantry. Participation in the program is reassessed every quarter because students are required to maintain a 90% average.
- ❖ Coaches and the Dean of Students are practicing with teachers to help develop their skills in the classroom (delivery in instruction and classroom management).
- ❖ On March 21<sup>st</sup> there will be a noon dismissal. In the afternoon from 1 pm to 4 pm we will host professional development for staff. The focus of PD will be on wellness, subject level planning, analyzing the standards, and reflecting on data.
- ❖ There are 45 students in Saturday school and after school has approximately 100 to 115 students attending during the school week.
- ❖ We currently have six vacancies: 1 math teacher, 1 music teacher, 1 permanent sub., and 3 TAs.
- ❖ We have 0 known Covid cases since the last Board meeting.

**ELA:**

In ELA, 5th grade recently embarked on the next module which focuses on the

- ❖ essential questions: “What is the role of sports in American culture?” and “How have athletes broken barriers during the historical era in which they lived?” The heart of this module is a whole class study of the short but challenging biography *Promises to Keep: How Jackie Robinson Changed America* by his daughter, Sharon Robinson. In the first half of the unit, they read to determine main ideas and summarize chapters of the book. They also begin to identify different factors for Jackie Robinson's success, collecting evidence from *Promises to Keep* to support their thinking. In the second half of the unit, they listen to and summarize chapters, closely read excerpts, and think about the relationship between people and events in the text by continuing to determine factors for Jackie Robinson's success.
  
- ❖ 6th Grade continues their second module which focuses on the Essential Question: How can the design thinking process help solve critical problems? They are currently in the third and final unit of the module. In Unit 3, students write an informational essay organized using a problem-solution structure. They begin by reviewing a model, annotated using the Painted Essay® template. As they analyze the model, students, in pairs, co-construct a collaborative essay addressing the prompt “How did William use design thinking to solve a critical problem?”
  
- ❖ 7th Grade continues with the second module which focuses on the Essential Question: **How does collaboration influence an artistic renaissance?** The students are currently working on the third and final unit of the current module. Throughout the module, students have read poems and stories, listened to songs, and viewed visual and performing art from the Harlem Renaissance. Students will now curate their resources and share these works with their classroom in the Harlem Renaissance Museum as part of their performance task.

8th Grade has closed out the third and final unit of the Module which focused on The Essential Question: How does studying diverse sources about the same topic build our understanding? They have begun a new module that focuses on the Holocaust answering the essential questions: What was the Holocaust, and how did it occur? Why do we remember it? As well as, how did victims and survivors respond, and how can

- ❖ we honor their voices? In this module, students learn about a terrible time in history, remember the voices of victims, survivors, and upstanders, and at the same time, they develop their ability to determine and track themes, understand the development of characters, identify and track the development of central ideas, and write narratives to honor the memories of those who served as upstanders during the Holocaust.

**Math:**

In Math, 5th Grade is currently working on determining the common multiples and the least common multiple of a set of numbers. 6th Grade is currently working on describing sequences using Algebraic Expressions. 7th Grade is currently working on solving multi-step equations and inequalities. 8th Grade is currently working on graphing translations on the coordinate plane.

## **RTI**

- ❖ 78 students receive RTI services at the elementary school & 54 students receive RTI services at the middle school.
- ❖ Cycle 2 for grade 4-8 ended on March 8th.
- ❖ Cycle 2 for grade K-3 ends on April 12th.
- ❖ The 2<sup>nd</sup> round of assessments is currently taking place for grade 4-8 and updated data will be available on March 22nd.
- ❖ Cycle 1 growth: 6 students exited RTI in grade 4, 11 students exited in grade 5, 2 students exited in grade 6, 11 students exited in grade 7, no students exited in grade 8.
- ❖ 19 students have not yet advanced to the next level in RTI however 37 students who remained in the program grew between 1 and 2 levels during cycle 1.
- ❖ In Math we are using the Number Worlds curriculum for grade 4-8
- ❖ In Reading we are using both LLI & Achieve 3000
- ❖ The intervention curriculums we are using are research based and have yielded great results over the past few years, with many students graduating from the RTI program altogether.
- ❖ The Goal of RTI has and will continue to be to close the achievement gap, when little to no success has been achieved, we will refer students to the CST Team and if student still shows minimal progress, a special education evaluation will be the next step, with the consent of the child's parent.
- ❖ RTI Teachers meet with Grade level teachers monthly to discuss progress and share notes on students' performance.

## **Special Education:**

- ❖ Referrals were submitted for 23 students; 15 students are being evaluated currently schoolwide.
- ❖ Students are receiving resource room services as well as speech, counseling, physical therapy & occupational therapy.
- ❖ We are working more closely with our providers to ensure the academic and social-emotional success of our students.

We currently have 19 Elementary students with IEPs and 26 middle school students that have IEPs. 3 Elementary school students have 504 plans, and 6 middle school

- ❖ students have 504 plans (54 SW)
- ❖ A few students are currently not receiving services to date due to outside agency shortages and scheduling conflicts. Mrs. Johnson is working with the local district and agencies to get services started as soon as possible.
- ❖ Resource room and related service providers collaborate with Teachers on an on-going basis.

**ENL Report:**

- ❖ Students have begun preparing for the NYSESLAT exam using the review books that were purchased. Using this material, the students review for each area of the test which includes listening, reading, writing and speaking. It is our hope that with this additional support, students will advance to a higher proficiency level or test out.

**SEL & Guidance Counsellor Report:**

**Core Values Behavior Contracts –**

Current number of students on Core Values Behavior Contract = 13

Previous number of students on Core Values Behavior Contract = 11

*Description – Our Core Values Behavior Contract focuses on the following three core values: Respect, Trust, and Empathy. The parents of students that are placed on this program have all agreed to the contract expectations and guidelines. These students are monitored daily in the classrooms and hallways. Students get points for their behavior for each class, teachers leave comments as needed, and the parents are to sign the chart each evening. I will continue to monitor and track progress for each of these students, however the students and parents are responsible for the consistency of these charts and improvement of behavior. Any student that does not consistently abide by the contract and their behavior does not improve, are subject to consequences as per RCA's discipline policy. As needed, students will be added and removed to this program as we monitor student behavior.*

**Improving High Risk Attendance –**

The number of students in our high at-risk attendance category has been fluctuating between 25 and 30 over the past month. Currently, we have 30 students that are considered high risk due to attendance issues. Over the past month, I have become more involved with these

students and families to strengthen relationships and communicate on a regular basis to improve their child's attendance and success in school. Communication with the parents has been going well and some parents communicate with me several times throughout the week to ask questions, get updates and ensure that their child is handing in all assigned work. I also meet with at risk students weekly to review attendance and grades and motivate them to improve in both areas.

### **Diversity Lessons –**

All students will be participating in a diversity lesson throughout the weeks of March 11 and March 18.

Purpose/Objectives of Diversity Lesson:

- Students will learn why respecting differences is important.
- Students will learn and discuss the definitions of the following vocabulary words – Diversity, hate Crime, Human Rights, Individuality, Open-Minded and Prejudice.
- Students will be introduced to three steps/strategies for respecting the differences of others – 1. Be **open-minded** about people who are different from you by **respecting their human right to individuality**, to be truly who they are. 2. **Embrace diversity** to learn about different perspectives and ideas, enjoy new experiences and passions, and gain unexpected friendships or interests. 3. **Reject prejudices** by speaking out against them and thinking for yourself. Form your own opinions of others by getting to know them as individuals.
- Students will have the opportunity to apply the three steps/strategies as well as express their own individuality.

### **College Day**

We continue to plan our college day for the morning of March 21, 2024. A few colleges have been confirmed and we will have a mainly virtual event with the following institutions –

CUNY - York College

HBCU – Delaware State University

SUNY - Nassau County Community College

Pending – Adelphi University

### **Work Study**

For quarter 3, we have three - 8<sup>th</sup> grade students that continue to maintain positive character and an average of 90 and above in all core subjects. These three students will be volunteering at the food pantry as well as training to be front desk receptionists.

### **Discipline Report:**

- ❖ Oversee Climate and Culture for Mindfulness and Restorative Circles for building. Seventh and Eighth Grades are evolving. Eighth grade needs additional scaffolding on transitioning, uniform consistency, and high school readiness.
- ❖ Ensuring students are in full RCA uniform. Consequences scaffold for repeat offenders. Several students have served lunch detentions. Next steps are Alternative Placement, ISS. Dean's List blast sent out regarding uniforms.
- ❖ Worked with Guidance Counselor on Social Diversity issues in our 5<sup>th</sup> grade. Mrs. McGrath will be working with the student body to educate further on the topic.
- ❖ Providing leadership with grade level meetings. Monthly Behavior Charts were discussed at this past month's meeting per Guidance Counselor, Mrs. McGrath.
- ❖ Working with Guidance Counselor and Student Government Coordinator on Tutoring project. Has not started yet. Hope to start soon.
- ❖ Meeting with Guidance Counselor, Ms. Cox. (via phone) to fill in student issues due to absence of Elementary Dean.
- ❖ Zoom meeting with Ms. Jackie to ensure that suspension entries are entered into PowerSchool correctly for visibility. Continued work with Ms. Jackie to convert Deans' List to PowerSchool. Switch over might occur within the next several months. Several suggestions were given to ensure that entries were detailed.
- ❖ Working closely with 8<sup>th</sup> grade students to check progress of Community Progress and assignments. Many students are completed/nearing completion. Our 8<sup>th</sup> graders are proficient and determined to complete their Community Service.
- ❖ Women's History Month Bulletin Board completed.
- ❖ Restorative questioning is reflective on all lesson plans including specials.

There are 10 Character Traits for the 2023-24 Academic Year- March is Self-

- ❖ Discipline
- ❖ Dean held 10 Restorative Circles- 4(5<sup>th</sup> Grade) and 6(6<sup>th</sup> Grade)
- ❖ Deans Lunch- Fifth Grade- 2 Lunches to date.
- ❖ Teachers/TA’s utilize Deans’ List to record Parent Communication via phone, email, or text message. Administration strongly encourages phone calls. Five phone calls per day to communicate with parents/guardians. The Dean is currently assisting staff with Dean’s List usage if need be.
- ❖ 6 Parent Meetings-In person/phone meetings
- ❖ Evaluation performance and modeling of two staff members (6<sup>th</sup> and 7<sup>th</sup> Grade Math Teacher) while developing classroom procedures and policies to promote effective classroom management. (TLAC) Chapter 10 Systems and Routines/Videos.
- ❖ Letter has been sent home for end of year activities/ fees for 5<sup>th</sup> for 8<sup>th</sup> grade.
- ❖ Communication with administration is paramount. Dean communicates with Principal several times a day to discuss/review and creates strategies to make the middle school a safe and academically successful environment.

	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
<b>ISS</b>	<b>0</b>	<b>3</b>	<b>2</b>	<b>3</b>	<b>5</b>	<b>7</b>	<b>3</b>			
<b>OSS</b>	<b>0</b>	<b>2</b>	<b>4</b>	<b>4</b>	<b>7</b>	<b>16</b>	<b>5</b>			
<b>TOTAL</b>	<b>0</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>12</b>	<b>23</b>	<b>8</b>			

Below is an accounting of how the students are doing academically based upon the four academic levels. The results are reflective of the last assessment administered in each subject.

- ✓ Level 4: performing at 90% and above.
- ✓ Level 3: performing at 70% - 89%
- ✓ Level 2: performing at 51% - 69%
- ✓ Level 1: performing at 50% and below.

**4: 90% - 100%      3: 70% - 89%      2: 51% - 69%      1: 0% - 50%**

<i>Subject</i>	<i>Level 4</i>	<i>Level 3</i>	<i>Level 2</i>	<i>Level 1</i>	<i>% 3 &amp; 4</i>	<i>% 1 &amp; 2</i>
<b>Mathematics</b>	5 <sup>th</sup> : 11	5 <sup>th</sup> : 27	5 <sup>th</sup> : 13	5 <sup>th</sup> : 10	<b>Increase</b> <b>Decrease</b>  <b>1%</b>	
	6 <sup>th</sup> : 11	6 <sup>th</sup> : 18	6 <sup>th</sup> : 7	6 <sup>th</sup> : 29		
	7 <sup>th</sup> : 22	7 <sup>th</sup> : 24	7 <sup>th</sup> : 15	7 <sup>th</sup> : 16		
	8 <sup>th</sup> : 6	8 <sup>th</sup> : 38	8 <sup>th</sup> : 14	8 <sup>th</sup> : 15		
<b>Total</b>	<b>43</b>	<b>104</b>	<b>52</b>	<b>90</b>	<b>51%</b>	<b>49%</b>
<b>ELA</b>	5 <sup>th</sup> : 21	5 <sup>th</sup> : 9	5 <sup>th</sup> : 11	5 <sup>th</sup> : 33	<b>Increase</b> <b>Decrease</b>  <b>7%</b>	
	6 <sup>th</sup> : 8	6 <sup>th</sup> : 34	6 <sup>th</sup> : 12	6 <sup>th</sup> : 10		
	7 <sup>th</sup> : 15	7 <sup>th</sup> : 33	7 <sup>th</sup> : 15	7 <sup>th</sup> : 12		
	8 <sup>th</sup> : 7	8 <sup>th</sup> : 31	8 <sup>th</sup> : 3	8 <sup>th</sup> : 32		
<b>Total</b>	<b>51</b>	<b>107</b>	<b>41</b>	<b>87</b>	<b>55%</b>	<b>45%</b>
<b>Social Studies</b>	5 <sup>th</sup> : 37	5 <sup>th</sup> : 29	5 <sup>th</sup> : 7	5 <sup>th</sup> : 3	<b>Increase</b> <b>Decrease</b>  <b>10%</b>	
	6 <sup>th</sup> : 28	6 <sup>th</sup> : 32	6 <sup>th</sup> : 6	6 <sup>th</sup> : 0		
	7 <sup>th</sup> : 11	7 <sup>th</sup> : 53	7 <sup>th</sup> : 12	7 <sup>th</sup> : 0		
	8 <sup>th</sup> : 3	8 <sup>th</sup> : 38	8 <sup>th</sup> : 24	8 <sup>th</sup> : 7		
<b>Total</b>	<b>69</b>	<b>152</b>	<b>49</b>	<b>10</b>	<b>79%</b>	<b>21%</b>
<b>Science</b>	5 <sup>th</sup> : 5	5 <sup>th</sup> : 26	5 <sup>th</sup> : 27	5 <sup>th</sup> : 18	<b>Increase</b> <b>Decrease</b>  <b>6%</b>	
	6 <sup>th</sup> : 35	6 <sup>th</sup> : 25	6 <sup>th</sup> : 5	6 <sup>th</sup> : 1		
	7 <sup>th</sup> : 11	7 <sup>th</sup> : 41	7 <sup>th</sup> : 21	7 <sup>th</sup> : 3		
	8 <sup>th</sup> : 12	8 <sup>th</sup> : 51	8 <sup>th</sup> : 10	8 <sup>th</sup> : 0		
<b>Total</b>	<b>63</b>	<b>143</b>	<b>63</b>	<b>22</b>	<b>71%</b>	<b>29%</b>



Below is the data broken down in terms of new students, Cohort, and summer school.

<b>New Students</b>	<b>Math</b>				<b>ELA</b>			
<b>Grade Level</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>
<b>5<sup>th</sup></b>	<b>2</b>	<b>5</b>	<b>3</b>	<b>1</b>	<b>4</b>	<b>4</b>	<b>3</b>	<b>4</b>
<b>6<sup>th</sup></b>	<b>2</b>	<b>4</b>	<b>5</b>	<b>2</b>	<b>1</b>	<b>11</b>	<b>2</b>	<b>0</b>
<b>7<sup>th</sup></b>	<b>3</b>	<b>11</b>	<b>6</b>	<b>3</b>	<b>2</b>	<b>20</b>	<b>3</b>	<b>0</b>
<b>8<sup>th</sup></b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>4</b>	<b>0</b>	<b>2</b>	<b>4</b>	<b>2</b>
<b>Total</b>	<b>7</b>	<b>22</b>	<b>16</b>	<b>10</b>	<b>7</b>	<b>37</b>	<b>12</b>	<b>6</b>
<b>Percentage</b>	<b>53%</b>		<b>47%</b>		<b>71%</b>		<b>29%</b>	

<b>Cohort Students</b>	<b>Math</b>				<b>ELA</b>			
<b>Grade Level</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>
<b>5<sup>th</sup></b>	<b>10</b>	<b>35</b>	<b>19</b>	<b>3</b>	<b>12</b>	<b>21</b>	<b>11</b>	<b>16</b>
<b>6<sup>th</sup></b>	<b>5</b>	<b>19</b>	<b>19</b>	<b>9</b>	<b>7</b>	<b>35</b>	<b>11</b>	<b>0</b>
<b>7<sup>th</sup></b>	<b>17</b>	<b>15</b>	<b>15</b>	<b>10</b>	<b>13</b>	<b>34</b>	<b>15</b>	<b>1</b>
<b>8<sup>th</sup></b>	<b>1</b>	<b>18</b>	<b>30</b>	<b>16</b>	<b>6</b>	<b>28</b>	<b>21</b>	<b>10</b>
<b>Total</b>	<b>33</b>	<b>87</b>	<b>83</b>	<b>38</b>	<b>38</b>	<b>118</b>	<b>58</b>	<b>27</b>
<b>Percentage</b>	<b>50%</b>		<b>50%</b>		<b>65%</b>		<b>35%</b>	

<b>Summer School</b>	<b>Math</b>				<b>ELA</b>			
<b>Grade Level</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>
<b>5<sup>th</sup> (4)</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>3</b>
<b>6<sup>th</sup> (12)</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>6</b>	<b>0</b>	<b>7</b>	<b>5</b>	<b>0</b>
<b>7<sup>th</sup> (5)</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>0</b>
<b>8<sup>th</sup> (16)</b>	<b>0</b>	<b>0</b>	<b>12</b>	<b>4</b>	<b>0</b>	<b>5</b>	<b>6</b>	<b>4</b>
<b>Total</b>	<b>1</b>	<b>1</b>	<b>22</b>	<b>13</b>	<b>0</b>	<b>12</b>	<b>17</b>	<b>7</b>
<b>Percentage</b>	<b>5%</b>		<b>95%</b>		<b>33%</b>		<b>67%</b>	

**Principal Goals:**

- To maintain high expectations for both students and staff.
  - ✓ Holding staff accountable for delivering rigorous and engaging instruction.
  - ✓ Holding staff accountable for adhering to school policies and expectations.
  - ✓ Implementing programs that foster student academic achievement such as incentive points, awards day, Student Government, etc.
  - ✓ Holding students accountable for following school policies and procedures.
  - ✓ Meeting with Staff quarterly to establish and discuss their personal and professional goals.
  - ✓ Conferencing with students
- To develop a better home/school community.
  - ✓ Hosting quarterly parental events
  - ✓ Continuing open communication with families
  - ✓ Creating a welcoming environment for parents, students, and staff

❖ **Academic Goals:**

- ✓ In the area of mathematics, it is our goal to have a 20% growth of students performing at levels 3 and 4 among all grade levels by April 2024 in comparison to that of June 2023. We ended the 2022-2023 academic school year with 50% of our students performing at a level 3 or 4. This was based upon the End of the Chapter assessments. In terms of the I-Ready Diagnostic assessment, 35% of our students were performing at a level 3 or 4 at the time of the third Diagnostic assessment. We did have a 14% increase on the 2023 NYS Math assessment.

In the area of ELA, it is our goal is to have at least 45% of students performing at levels 3 and 4 in writing by the mid-year Benchmark assessment.

✓

**Vacancies:**

- ❖ 1 Permanent Sub.
- ❖ 1 Music Teacher
- ❖ 1 Math Teacher
- ❖ 3 TAs

**COVID:**

- ❖ Since the last Board meeting, we have had 0 known students or staff who tested positive for COVID.

**HONORS:**

- ❖ Our 8<sup>th</sup> year of our RCA High Honor Society Program has begun. We currently have 25 inductees.
- ❖ Semester 1 Awards Day took place on February 15<sup>th</sup>. 78% of the students earned a cumulative GPA of 80% and above at the end of Q1. 61% attained an 80% and above GPA in Q2
  - ✓ High Honor Roll: Accumulative Average 95% and above
  - ✓ Honor Roll: Accumulative Average 90% - 94.9%
  - ✓ Merit Award: Accumulative Average 87% - 89.9%
  - ✓ Rising Stars Award: Accumulative Average 80% - 86.9%

**SPECIAL EVENTS:**

- ❖ Eighth Grade College Day March 21

**FIELD TRIPS:**

None being planned at this current time.

**Ratifying & Confirming Resolution**

**Adopted: March 26<sup>th</sup>, 2024**

**BE IT RESOLVED**, that the Roosevelt Children’s Academy Charter School Board of Trustees in the March 26<sup>th</sup>, 2024. Teleconference Board Meeting on behalf of the Roosevelt Children’s Academy Charter School unanimously authorized a Ratifying & Confirming Resolution adopting the COO/CFO report. Being that there were no further discussions, a motion was made by Trustee Chien for the acceptance of the COO/CFO report. The motion was seconded Williams. The motion carried.

Ayes: 8 Trustee (Tuggle, DWashington, Arroyo, Burden, Chien, Garner, Vanderburg, Williams)

Noes: 0 Absent: 0 Abstentions: 0

**Adopted: March 26<sup>th</sup>, 2024**

**BE IT RESOLVED** that the Roosevelt Children’s Academy Charter School Board of Trustees in the March 26<sup>th</sup>, 2024, Teleconference Board Meeting on behalf of the Roosevelt Children’s Academy Charter School unanimously authorized a Ratifying & Confirming Resolution adopting the acceptance of the principal reports. A motion was made by Trustee Williams for the acceptance of the principal reports. Being that there were no further discussions the motion was seconded by Trustee DWashington. The motion carried.

Ayes: 8 Trustee (Tuggle, DWashington, Arroyo, Burden, Chien, Garner, Vanderburg, Williams)

Noes: 0 Absent: 0 Abstentions: 0

**Adopted: March 26<sup>th</sup>, 2024**

**BE IT RESOLVED** that the Roosevelt Children’s Academy Charter School Board of Trustees in the March 26<sup>th</sup>, 2024, Teleconference Board Meeting on behalf of the Roosevelt Children’s Academy Charter School unanimously authorized a Ratifying & Confirming Resolution adopting the acceptance of the Roosevelt Children’s Academy Charter School Lottery Enrollment Admissions and Procedures Overview . A motion was made by Trustee Burden for the acceptance of the Roosevelt Children’s Academy Lottery Enrollment Admissions and Procedures Overview. Being that there were no further discussions the motion was seconded by Trustee Arroyo. The motion carried.

Ayes: 8 Trustee (Tuggle, DWashington, Arroyo, Burden, Chien, Garner, Vanderburg, Williams)

Noes: 0 Absent: 0 Abstentions: 0

**Ratifying & Confirming Resolution**

**Adopted: March 26<sup>th</sup>, 2024**

**BE IT RESOLVED** that the Roosevelt Children’s Academy Charter School Board of Trustees in the March 26<sup>th</sup>, 2024 Board of Trustees Teleconference Board Meeting on behalf of the Roosevelt Children’s Academy Charter School unanimously authorized a Ratifying & Confirming Resolution to accepting the approval of personnel actions identified for staffing in the Position Control Form. Being that there was no further discussion, a motion was made by DWashington approving the adoption of the resolution approving the personnel action items. The motion was seconded by Trustee Burden and unanimously approved. The motion carried.

**New Hire:**

**Latoya Smith \_ Elementary Dean of Student \_Start Date\_3-11-2024**

**Emmanuel Smith \_ Teacher Assistant \_Start Date\_3-18-2024**

**Ciana Samuels \_ Teacher Assistant \_Start Date\_3-25-24**

**Anthony Mark Lockhart \_ Music Teacher \_Start Date\_3-27-2024**

Ayes: 8 Trustee (Tuggle, DWashington, Arroyo, Burden, Chien, Garner, Vanderburg, Williams)

Noes: 0 Absent: 0 Abstentions: 0

**PARENT REPORT:**

**PG commented on following activities:**

We have received a number of complimentary passes to events of which we are working to distribute to interested families. These include Big East Basketball at MSG, Major League Baseball at Yankee Stadium and Citi Field and our local Minor League Baseball team the Long Island Ducks.

Parents invited to participate in one of two focus groups last week designed to gain valuable insight from their perspective on our current climate and culture along with curriculum based and extra-curricular activities they would like to see implemented in the future who were not able to attend have been directed to share their input with our principals.

Parents were invited to participate in a Virtual Book share in commemoration of Read Across America Day (March 2). Families were encouraged to recommend and exchange book titles and pair up to read and discuss books together.

In recognition of Women’s History Month, links to a variety of periodicals celebrating the achievements of women such as *A Look at Women’s History Month by the National Women’s History Alliance, Places Where Women Made History, The National Women’s Hall of Fame, 10 Inspiring Latinas Who’ve Made History, and Black Women who Changed our World* were shared with our families)

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**PUBLIC COMMENTS:** Members of the community were acknowledged.

**EXECUTIVE SESSION: NONE**

**ADJOURN. The Board meeting ended at approximately 6:50 P.M. with a motion to adjourn made by Trustee Vanderburg. The motion was seconded by Trustee Washington. The motion was passed unanimously without debate.**

Respectfully Submitted by,

*Ella Portero*

Ella Portero, Secretary to the Board