

BOARD OF TRUSTEES
BOARD MEETING MINUTES –June 25th, 2024

On June 25th 2024 the Roosevelt Children’s Academy Charter School Board of Trustees held a teleconferencing Board Meeting pursuant to notice; at the Roosevelt Children’s Academy Charter School, 201 Debevoise Avenue, Roosevelt, N.Y. with Chair Rev Reginald Tuggle presiding.

ROOSEVELT CHILDREN’S ACADEMY CHARTER SCHOOL

MOTION TO OPEN MEETING: Chair Rev Reginald Tuggle officially called the meeting to order at 6:05 P.M. A motion was made by DWashington, to open the Board Meeting. The motion seconded by Burden.

ESTABLISHMENT OF A QUORUM: Chair Tuggle acknowledged the Trustees names to be called to establish a quorum. Present: Trustee (Tuggle, DWashington, Arroyo, Burden, Chien, Garner, Vanderburg, Williams) ADDITIONAL ATTENDEES-Steven Martir (Counsel to the Board); Simone Roberts, Middle School Principal; Reshma Persad, Elementary Principal; Philip Leconte, COO&CFO; Leslie Roper-Thomas, CSBM; Ella Portero, Secretary to the Board.

INTRODUCTORY COMMENTS: The Chair opened the meeting with a welcome to everyone, on behalf of the entire board. The Chair further thanked everyone for their participation. The Chair noted how quickly the school year went, with each year presenting challenges. The Chair thanked the board members officially and formerly for their selflessness in service to RCA, further stating that it was due to each board member’s contributions that the board accomplished many items for the school. The Chair noted the annual graduation ceremony held at our partner institution Hofstra University. NYS Assemblywoman Taylor Darling provided Certificates of Recognition to 2024 graduates. In addition to the Chair addressing the graduates, board member Williams, community member Ms. Powell and RCA Alumni addressed the graduates and families. The Chair further thanked board member Denise Washington for establishing and participating in the RCA Sewing Club where students are taught to design, make and model their outfits. A video was shared at the meeting showcasing the students working on their designs and modelling their designs in a photo shoot at Roosevelt Park. It was further reported that the PR Director working with the Parent Group and Tech team implemented the end-of-year parent survey. The board looks forward to the results. The board extended best wishes to everyone for a safe summer.

Adopted: June 25th, 2024

A motion was made by Trustee Washington that the Minutes from the May 28th, 2024, Board Meeting be approved as written. The motion was seconded by Trustee Williams and unanimously approved.

Adopted: June 25th, 2024

BE IT RESOLVED that the Roosevelt Children’s Academy Charter School Board of Trustees in the June 25^h, 2024, Teleconference Board Meeting on behalf of the Roosevelt Children’s Academy Charter School authorized unanimously a Ratifying & Confirming Resolution adopting the May 28th, 2024 Board Meeting Minutes as written. The motion carried. After which the school reports were presented.

Ayes: 8 Trustee (Tuggle, DWashington, Arroyo, Burden, Chien, Garner, Vanderburg, Williams)

Noes: 0 Absent: 0 Abstentions: 0

SCHOOL OPERATION Budget Update: – Chief Operation's/Financial Officer (COO&CFO) presented the Updated Enrollment presentation for 2023. Enrollment update presented reflected a student count of 713 as of June 25th. Of that total 550 students re-registered. Incoming students registered 166 Of that totals 66 were incoming Kindergarten. The budget is based on a student count of 790.

The APPROVED Budget for fiscal 2023-24 presented as of June 30th reflected 2023 Enrollment Budget 790. Total budgeted full year (FY) revenue is \$13.6 million. YTD recognized \$13.6 million. Total budgeted (FY) direct expenses \$9.2 million. Spending YTD \$9.0 million. Total budgeted (FY) indirect expense is \$3.1 million. Spending YTD \$3.1 million. On pace to spending 100% of budget

The **APPROVED** Budget for fiscal 2023-24 was presented as of June 30th. 2024. Enrollment budget presented 790. Budgeted full year (FY) revenue is \$13.6 million. Budgeted direct expenses \$9.2 million. Budgeted indirect expense \$3.1 million.

Other Financial Reports: **UNAUDITED FINANCIAL STATEMENT as June 25, 2024**

1. Statement of Financial Position Summary Report as of June 25, 2024
2. Statement of Cash Flows For The Period Ending June 25, 2024
3. Financial Performance Analysis For The Period Ending June 25, 2024
4. Statement of Activities Summary Report For The Period Ending June 25, 2024

SCHOOL OPERATION: Facilities/Construction:

1. **Progress update on construction at 111 Pleasant Ave. Total completed and stored to date (as of April 2024) = \$17,558,831.91 or 72%.**
2. **Charter School Labor Management Committee (June 2024 transcript). Next meeting scheduled August 2024**

SCHOOL ACADEMIC REPORT

Principals presented an Academic report outlining Academics, Climate & Culture, Meetings with staff, Home /School connections, Communications with CSE, Meetings with operations and CSI.

Elementary Report: School Climate & Culture

- COVID Cases
 - For the month of June (same as previous month)
 - 0 confirmed case (students)
 - 0 confirmed case (staff)
 - From the start of the school year
 - 5 confirmed cases (students)
 - 13 confirmed cases (staff)

• Average Student Attendance

SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUN.
81%	91%	89%	92%	89%	93%	90%	91%	91%	91%

• Discipline

	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUN.
In SS	0	1	1	0	3	0	0	1	0	0
OSS	3	2	0	3	1	1	0	3	2	0
TOTAL	3	3	1	3	4	1	0	4	2	0

• Events

- Field Day – Friday June 7th
- Juneteenth Celebration – Friday June 14th
- Kindergarten Graduation – Saturday June 15th
- Kindergarten Screening for Incoming Students – Monday June 17th
- Talent Show – Friday June 21st

Academics

- DIBELS Benchmark (Round 3)

Testing started on Monday May 13th and ended on Friday June 7th

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Roosevelt Children's Academy Charter School

Board of Trustees Board Meeting Minutes – Tuesday, June 25th, 2024

- Data is enclosed in report (prepared by instructional coaches)
- i-Ready Assessment (Round 3)
 - Reading – testing occurred on June 4th & 5th
 - Math - testing occurred on June 11th & 12th
 - Data is enclosed in report (prepared by instructional coaches)
- RTI (prepared by Director of Special Education/RTI)
 - The final Cycle will end on June 21st for all grades, data will be available on June 24th
 - 78 students receive services
 - Cycle 2 for 4th grade ended on March 8th
 - Cycle 2 for grade K-3 ends on April 12th
 - Cycle 2 growth: 3 students exited RTI in 4th grade
 - In Math, Number Worlds curriculum for grade 4-8 is used
 - In Reading both LLI & Achieve 3000 are used
 - The Goal of RTI has and will continue to be to close the achievement gap, when little to no success has been achieved
 - Students are referred to the CST Team and if students still show minimal progress, a special education evaluation will be the next step, with the consent of the child's parent
 - RTI Teachers meet with grade level teachers monthly to discuss progress and share notes on students' performance
- Special Education (prepared by Director of Special Education/RTI)
 - Initial meetings are still taking place for students
 - As of June 10th, there are 10 initial meetings remaining for this school year and an additional 3 meetings which will be held over the summer (13 total meetings)
 - Data for the upcoming 13 meeting initial meetings will be available over the summer
 - Our special education population has increased slightly since the beginning of the school year

- We would have had a higher increase; however, several students have or will return to their home district due to RCA not currently having an ICT program in place
- Students are receiving resource room services as well as speech, counseling, physical therapy & occupational therapy
- We are working more closely with our providers to ensure the academic and social-emotional success of our students
- There are currently 23 students with IEPs and 3 students have 504 plans
- A few students are currently not receiving services to date due to outside agency shortages and scheduling conflicts, in which Mrs. Johnson continues to work with the local district and agencies to get services started as soon as possible
- Resource room and related service providers collaborate with classroom teachers on an on-going basis
- ENL 104 students are currently receiving services
- After School Program ended on Thursday June 6th
- Summer School
 - 88 students are recommended to attend, in which 54 permission slips have been received

Grade Level	Number of Students Recommended to Attend
Kindergarten	17
1st	20
2nd	18
3rd	14
4th	19

Integrated Co-Teaching (ICT) Classrooms
Vacancies

- One (music teacher)

Middle School Report:

ACADEMICS:

- ❖ Average daily student attendance is at or above 87%.
- ❖ The social studies department has been working hard with our students to prepare for our annual Spring/Cultural Festival. Students were charged with the responsibility to research a cultural group that was randomly selected by them. As part of the assignment, students were supposed to interview an individual of their chosen culture. If they were unable to find someone to interview, students were to identify a prominent figure of the cultural background and write about the person. Students were given guided questions to ask or to research for the interview. Their cultural presentations were displayed in the gym on June 21st. In addition to this assignment, students were taught about the characteristics of the Underground Railroad, why it existed, the route African Americans travelled, and the individuals who guided African Americans along the path to freedom. Students, with the assistance of their teachers, created a timeline depicting before slavery, during slavery, roads travelled to be freed, and the Promise Land. They also created 3-D models of artifacts for each time period.
- ❖ In conjunction with the above, students learned about the history of Juneteenth via videos, teacher created slide shows, and hands on activities.
- ❖ Student Government has awarded a scholarship to a well deserving eighth grade student. This is the second year of the Student Government Scholarship. This year they were able to provide a \$1,000 scholarship and it is their hope to be able to issue a scholarship of this amount each year. To be eligible for the scholarship, the deserving candidate must have at least a 95% overall average, have no suspensions or detentions, not be absent from school more than 12 times in the academic year, completed 25 hours of community service where at least 10 hours must be conducted outside of school, always be in proper uniform, and write an essay explaining why they believe they deserve the scholarship. The 2024 Student Government Scholarship was awarded to Rachel.

The Student Government has also chosen to show their appreciation to staff by awarding four teachers with an appreciation award plaque, eight staff members

- ❖ (teacher/TA) will receive a \$25 gift card, and the staff will be treated to a continental breakfast.
- ❖ We have identified our 2024 5th and 8th grade Valedictorian, Salutatorian, and Honorable Distinction Awardees. Their names are as follows: Fifth grade: Valedictorian: Egheose, Salutatorian: Angeles, and Honorable Distinction: Eniolaoluwa. Eighth grade: Valedictorian: Rachel, Salutatorian: Carlos, and Honorable Distinction: Danny.
- ❖ We have been selected to administer the Algebra 1 Regents Field Assessment. The Field Assessment will be administered to about 20 8th grade students on June 17th.
- ❖ The Earth Science Regents will be administered to 11 eighth grade students on June 18th (Lab) and June 20th (written).
- ❖ Based upon recent assessment data, 46% and 59% of our student population are performing at or above level three in math and ELA respectively. 75% and 72% of our students are performing at level 3 or above in science and social studies respectively. 42% of our new students are performing at level 3 or above in math and 62% in ELA. 45% of our cohort students are performing at level 3 or above in math and 60% in ELA.
- ❖ On the third IReady reading and math diagnostic assessment 31% of the student population are performing at or above grade level in math and 38% for reading. This is a 5% and 8% growth respectively, since the last diagnostic in January.
- ❖ 54 students receive RTI services at the middle school.
- ❖ The final cycle of RTI services will end on June 21st for all grades.
- ❖ At the end of cycle 2 6 students exited in grade 5, 2 students from grade 6, 1 student from grade 7, and 4 students from grade 8.
- ❖ 13 initial meetings for IEPs will take place between now and during the summer.
- ❖ We currently have 26 middle school students that have IEPs. 6 middle school students have 504 plans.
- ❖ We have had 9 suspensions since the last Board report. This is a drop of 11 suspensions since the last Board meeting and a drop of 6 when comparing to the data at this time last academic year.

The Discipline Committee meets every week to map out our new discipline plan for the new academic school year. Please see the last few pages for approval, our final

- ❖ draft of the plan. We have also included recommended consequences for the cell phone policy.
- ❖ Coaches and the Dean of Students are practicing with teachers to help develop their skills in the classroom (delivery in instruction and classroom management).
- ❖ We currently have one vacancy: 1 TA.
- ❖ We have 0 known Covid cases since the last Board meeting.
- ❖ Our After School sewing club hosted their first photo shoot on Thursday, June 6. The girls had a fabulous time with the assistance of Ms. Washington. The girls truly experienced what it felt like to be part of a photo shoot. We are so proud of their accomplishments. Students learned a lot about the techniques of sewing.
- ❖ On June 8th we hosted our 9th annual RCA High Honors Society Luncheon. We had a very good turnout. We celebrated 22 students. We will be changing gears during our 10th year of the program. We will be moving towards a more STEM/Project Based Learning program. We plan to partner up with SUNY Old Westbury to participate in their STEP program for the summer and the 2024/2025 academic school year.
- ❖ On June 20th, we will be hosting our second semester awards ceremony for grades 6th and 7th. 5th and 8th grade will be honored at their graduation ceremony on June 15th. 63% of the students earned a cumulative GPA of 80% and above at the end of Q3 and 73% in Q4

On June 21st we will be hosting our third annual Spring/Cultural Festival.

ELA:

- ❖ 5th graders continue their module which focuses on the essential questions: “What is the role of sports in American culture?” and “How have athletes broken barriers during the historical era in which they lived?” They are currently comparing and contrasting the factors that contributed to Jackie Robinson's success as a leader of social change and those that contributed to Jim Abbott's success.
- ❖ 6th Grade has concluded Module 4, which focuses on Remarkable Accomplishments in Space. The final assessment this year focused on Comparing and contrasting Presentations of Events from two different reading passages. At the conclusion of reading “Hidden Figures,” students will watch the accompanying movie and compare / contrast the effects of different mediums, character portrayals and the overall information included within each source.
- ❖ 7th Grade continues with the module that focuses on the Essential Questions: What are epidemics? How do they develop? and How do people respond to an epidemic? Students are currently working on analyzing how an author develops and contrasts the point of view and the perspectives of different characters or narrators. They are also practicing determining a theme or central idea of a text and analyzing its development over the course of the text; and summarizing a text.
- ❖ 8th Grade concludes the current module that focuses on the Holocaust answering the essential questions: What was the Holocaust, and how did it occur? Why do we remember it? As well as, How did victims and survivors respond, and how can we honor their voices? In Unit 3, students read informational accounts of upstanders during the Holocaust in order to learn more about how and why many people took action against Hitler and the Nazis during the Holocaust. For the final performance task, students create and present a Graphic panel depiction of a fictional Holocaust upstander.

Math:

5th Grade is currently working on reviewing how to solve the order of operation expressions. 6th Grade is currently working on constructing and analyzing histograms.

- ❖ 7th Grade is currently working on identifying and using mathematical properties to simplify algebraic expressions. 8th Grade is currently working on solving multi-step inequalities.

RTI

- ❖ The final Cycle will end on June 21st for all grades, data will be available on June 24th.
- ❖ 78 students receive RTI services at the elementary school & 54 students receive RTI services at the middle school
- ❖ Cycle 2 for grade 4-8 ended on March 8th
- ❖ Cycle 2 for grade K-3 ends on April 12th
- ❖ Cycle 2 growth: 3 students exited RTI in grade 4, 6 students exited in grade 5, 2 students exited in grade 6, 1 student exited in grade 7, 4 students exited in grade 8
- ❖ In Math we are using the Number Worlds curriculum for grade 4-8
- ❖ In Reading we are using both LLI & Achieve 3000
- ❖ The intervention curriculums we are using are researched based and have yielded great results over the past few years, with many students graduating from the RTI program altogether
- ❖ The Goal of RTI has and will continue to be to close the achievement gap, when little to no success has been achieved, we will refer students to the CST Team and if student still shows minimal progress, a special education evaluation will be the next step, with the consent of the child's parent.
- ❖ RTI Teachers meet with Grade level teachers monthly to discuss progress and share notes on students' performance

Special Education:

- ❖ Initial meetings are still taking place for students, as of 6/10 there are 10 initial meetings remaining for this school year and an additional 3 meetings which will be held over the summer (13 total meetings)

Our special education population has increased slightly since the beginning of the school year. We would have had a higher increase however several students have or will return to their home district due to RCA not currently having an ICT program in place.



- ❖ Data for the 13 upcoming initials will be available over the summer
- ❖ Students are receiving resource room services as well as speech, counseling, physical therapy & occupational therapy
- ❖ We are working more closely with our providers to ensure the academic and social-emotional success of our students
- ❖ We currently have 23 Elementary students with IEPs and 26 middle school students that have IEPs. 3 Elementary school students have 504 plans, and 6 middle school students have 504 plans (57 SW)
- ❖ A few students are currently not receiving services to date due to outside agency shortages and scheduling conflicts. Mrs. Johnson is working with the local district and agencies to get services started as soon as possible
- ❖ Resource room and related service providers collaborate with Teachers on an on-going basis

ENL Report:

- ❖ Students have completed the NYSESLAT exam. We eagerly await the results upon returning in August. Overall, the ELLs did a good job and made significant strides in listening, reading, writing and speaking in English.

SEL & Guidance Counsellor Report:

Peer Mediation/Conflict Resolution Lessons

The peer mediation team helped to prepare and teach students in grades 5-7 a conflict resolution lesson throughout the weeks of May 27 and June 3. Our lesson focused on the key words and strategies listed below. After our lesson and presentation, students got into small groups and were given a conflict scenario. Students were instructed to act out solving the conflict while displaying the strategies learned.

- Active listening
- Compromise
- Empathy

Interpersonal Conflict

-
- I-Statement
- Negotiating

2024-25 School Year School Wide SEL Themes

For the upcoming school year, in place of our current character of the month themes, we will focus on different SEL topics. The purpose of this is to teach and encourage the practice of specific social emotional learning skills as part of the morning routine, in monthly classroom guidance lessons and school wide activities. Below are some of the topics that I feel would be important to cover. In preparation for the upcoming school year, I will now work on formalizing the below topics into a monthly outline with detailed plans, activities and resources.

Potential Social Emotional Themes for 2024-2025:

- Conflict Resolution
- Community Building
- Diversity
- Empathy & Compassion
- Bullying
- Goals, Values & Decision Making
- Growth Mindset
- Stress Management and Mindfulness
- Coping Skills, Managing Emotions & Impulsive Behavior

8th Grade Graduating Class High School Placement

Our annual Future High School placement list will be finalized and sent out next week!

Discipline Report:

- ❖ Oversee Climate and Culture for Mindfulness and Restorative Circles for building.

Ensuring students are in full RCA uniform. Consequences scaffold for repeat offenders. Several students have served lunch detentions, Alternative Placement and In School Suspension.

- ❖ 100% of our 8th grade have completed their Community Service requirements for graduation.
- ❖ Providing leadership with grade level meetings. TLAC is a go to for new teachers. Teachers for next year need to utilize this book as a go-to for tips on classroom management.
- ❖ I am seeking weekly feedback from Guidance Counselor to issue consequences to those students who are not following the behavior chart policy for signatures etc.
- ❖ Restorative questioning is reflective on all lesson plans including specials.
- ❖ Dean held 17 Restorative Circles- 6 (5th Grade)-7 (6th Grade)-3 (7th)-1(8th)
- ❖ Deans Lunch- Fifth Grade- 2 Lunches to date.
- ❖ 3 Parent Meetings-In person/phone meetings. This does not include those meetings or calls made to students who have been suspended.
- ❖ Communication with administration is paramount. Dean communicates with Principal several times a day to discuss/review and creates strategies to make the middle school a safe and academically successful environment.

	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
ISS	0	3	2	3	5	7	3	0	10	6
OSS	0	2	4	4	7	16	5	17	10	3
TOTAL	0	5	6	7	12	23	8	17	20	9

Below is an accounting of how the students are doing academically based upon the four academic levels. The results are reflective of the last assessment administered in each subject.

- ✓ Level 4: performing at 90% and above.
- ✓ Level 3: performing at 70% - 89%.
- ✓ Level 2: performing at 51% - 69%.
- ✓ Level 1: performing at 50% and below.

4: 90% - 100% 3: 70% - 89% 2: 51% - 69% 1: 0% - 50%

<i>Subject</i>	<i>Level 4</i>	<i>Level 3</i>	<i>Level 2</i>	<i>Level 1</i>	<i>% 3 & 4</i>	<i>% 1 & 2</i>
Mathematics	5 th : 13	5 th : 18	5 th : 21	5 th : 23	Increase Decrease 2%	
	6 th : 5	6 th : 12	6 th : 12	6 th : 37		
	7 th : 25	7 th : 22	7 th : 8	7 th : 18		
	8 th : 13	8 th : 23	8 th : 15	8 th : 22		
Total	56	75	56	100	46%	54%
ELA	5 th : 25	5 th : 17	5 th : 16	5 th : 17	Increase Decrease 5%	
	6 th : 32	6 th : 26	6 th : 5	6 th : 3		
	7 th : 11	7 th : 30	7 th : 24	7 th : 11		
	8 th : 8	8 th : 23	8 th : 21	8 th : 21		
Total	76	96	66	52	59%	41%
Social Studies	5 th : 34	5 th : 30	5 th : 12	5 th : 1	Increase Decrease 6%	
	6 th : 24	6 th : 32	6 th : 7	6 th : 1		
	7 th : 13	7 th : 34	7 th : 21	7 th : 6		
	8 th : 10	8 th : 32	8 th : 22	8 th : 9		
Total	81	128	62	18	72%	28%
Science	5 th : 6	5 th : 41	5 th : 20	5 th : 10	Increase Decrease 2%	
	6 th : 23	6 th : 35	6 th : 3	6 th : 3		
	7 th : 12	7 th : 46	7 th : 14	7 th : 2		
	8 th : 10	8 th : 44	8 th : 17	8 th : 2		
Total	51	166	54	17	75%	25%

Cohort Students	Math				ELA			
Grade Level	4	3	2	1	4	3	2	1
5th	19	31	19	5	10	22	14	16
6th	3	15	21	14	12	31	7	8
7th	13	14	17	11	9	27	12	1
8th	4	8	24	19	5	25	22	15
Total	39	68	81	49	36	105	55	40
Percentage	45%		55%		60%		40%	

Board of Trustees Board Meeting Minutes – Tuesday, June 25th, 2024
 Below is the data broken down in terms of new students, Cohort, and summer school.

New Students	Math				ELA			
Grade Level	4	3	2	1	4	3	2	1
5th	1	6	3	1	3	5	3	3
6th	0	4	8	1	2	11	1	0
7th	3	6	10	2	2	12	6	4
8th	0	2	4	2	0	2	4	2
Total	4	18	25	6	7	30	14	9
Percentage	42%		58%		62%		38%	

Principal Goals:

- To maintain high expectations for both students and staff.
 - ✓ Holding staff accountable for delivering rigorous and engaging instruction.
 - ✓ Holding staff accountable for adhering to school policies and expectations.
 - ✓ Implementing programs that foster student academic achievement such as incentive points, awards day, Student Government, etc.
 - ✓ Holding students accountable for following school policies and procedures.
 - ✓ Meeting with Staff quarterly to establish and discuss their personal and professional goals.
 - ✓ Conferencing with students
- To develop a better home/school community.
 - ✓ Hosting quarterly parental events
 - ✓ Continuing open communication with families
 - ✓ Creating a welcoming environment for parents, students, and staff

Academic Goals:

In the area of mathematics, it is our goal to have a 20% growth of students performing at levels 3 and 4 among all grade levels by April 2024 in comparison to that of June 2023. We ended the 2023-2024

Summer School	Math				ELA			
Grade Level	4	3	2	1	4	3	2	1
5th (4)	0	0	3	1	0	0	0	4
6th (12)	0	0	2	10	0	8	4	0
7th (5)	1	1	0	2	0	0	5	0
8th (15)	0	2	7	7	0	3	6	6
Total	1	3	12	19	0	11	15	10
Percentage	11%		89%		31%		69%	

academic school year with 46% of our students performing at a level 3 or 4. This was based upon the End of the Chapter assessments. In terms of the I-Ready Diagnostic assessment, 31% of our students were performing at a level 3 or 4 at the time of the third Diagnostic assessment. We did have a

- ✓ increase on the 2023 NYS Math assessment.
- ✓ In the area of ELA, it is our goal is to have at least 45% of students performing at levels 3 and 4 in writing by the mid-year Benchmark assessment.

Vacancies:

1 TA

COVID:

- ❖ Since the last Board meeting, we have had 0 known students or staff who tested positive for COVID.

HONORS:

- ❖ Semester 2 Awards Day took place on June 20th. 63% of the students earned a cumulative GPA of 80% and above at the end of Q3 and 73% in Q4
 - ✓ High Honor Roll: Accumulative Average 95% and above
 - ✓ Honor Roll: Accumulative Average 90% - 94.9%
 - ✓ Merit Award: Accumulative Average 87% - 89.9%
 - ✓ Rising Stars Award: Accumulative Average 80% - 86.9%

SPECIAL EVENTS:

- ❖ Second Semester Awards Day-June 20th.
- ❖ Spring/Cultural Festival-June 21st.
- ❖ Field Day-June 24th.

FIELD TRIPS:

None at this time

Behavior – For Demerits		
2 Demerits	3 Demerits	5 Demerits
<ul style="list-style-type: none"> Arriving late to class without a pass 	<ul style="list-style-type: none"> Not following directions Eating in class when it is not lunch Drinking a beverage other than water during instruction 	<ul style="list-style-type: none"> Disrupting the educational process Cursing Uniform infraction Chewing Gum Acting as a bystander to an altercation
5-10 Demerits	10 Demerits	15 Demerits
<ul style="list-style-type: none"> Vandalism (ex: minor – writing on desk major – breaking something) Blatant disrespect 	<ul style="list-style-type: none"> Leaving classroom without permission Play fighting Failure to submit personal electronic device(s) Sleeping in Class Videotaping and/or posting a fight (verbal or physical) 	<ul style="list-style-type: none"> Bullying (Verbal, Cyber, Physical) Theft (touching someone else’s belongings) Misuse of laptop
20 Demerits	50 Demerits	
<ul style="list-style-type: none"> Cheating Instigating and/or Contributing to a physical or verbal altercation Fighting (physical or verbal) 	<ul style="list-style-type: none"> Physical assault of a staff member 	

Consequences	
In-Class (Issued by Teacher/TA)	Admin
Sit by the teacher	Behavior Contract
Student Conference	Lunch Detention
Parent Phone Call	Afterschool Detention
Buddy Room	Morning Detention
Lunch Detention	Saturday Detention
Morning Detention	Alternative Placement
Afterschool Detention	ISS
Saturday Detention	OSS
Parent Conference	Expulsion
Admin Referral	

Every week is a fresh start!

Students will have the ability to earn merits that can override an earned demerit. Five merits will decrease demerit total by 1.

Incentives	
Weekly: A student must not have more than 5 demerits per week	Dress Down
Monthly: A student must not have more than 15 demerits per month	Movie Day
Quarterly: A student must not have more than 25 demerits per quarter	Class Fun Day – pizza or ice cream
Semester: A student must not have more than 25 demerits per semester	Sport Event *For the events listed below a student may not have more than 25 demerits within the month of the event. <ul style="list-style-type: none"> • Educational field trips • Juneteenth outdoor celebration • Extra-Curricular – team activities, clubs, field day • All senior activities i.e. prom • Recreational trips and the like
Rewards	
A student must have NO demerits to earn the following reward: \$10 Gift Cards (Issued Quarterly)	

Roosevelt Children’s Academy		Discipline Referral Form
Student	Grade	Homeroom
Teacher	Date	Period
Infraction – Use back of form for complete description <input type="checkbox"/> USE OF ELECTRONIC DEVICE <input type="checkbox"/> INSUBORDINATION/DEFIANCE <input type="checkbox"/> DIRECT/INDIRECT PHYSICAL CONTACT WITH STUDENT(S) OR TEACHER <input type="checkbox"/> USE OF PROFANITY/FOUL LANGUAGE <input type="checkbox"/> WEARING OF HAT OR A HOOD <input type="checkbox"/> CHEATING/PLAGARISM <input type="checkbox"/> OTHER _____		
Prior Action by Teacher <input type="checkbox"/> PREVIOUS DISCIPLINE REFERRAL USED ON _____ <input type="checkbox"/> VERBAL WARNING ON _____ <input type="checkbox"/> PHONE CALL TO PARENT/GUARDIAN ON _____ <input type="checkbox"/> LETTER SENT HOME ON _____		Requested Action by Teacher <input type="checkbox"/> HOLD IN DEAN’S/PRINCIPAL’S OFFICE FOR PERIOD <input type="checkbox"/> CONFERENCE WITH ADMINISTRATION <input type="checkbox"/> CONFISCATE ITEM IN QUESTION <input type="checkbox"/> Cell phone <input type="checkbox"/> Electronic Device <input type="checkbox"/> Other _____ <input type="checkbox"/> COMMUNICATION WITH PARENT/GUARDIAN
FOR MAIN OFFICE USE ONLY		
Current Action by Administrator <input type="checkbox"/> DEMERIT POINTS ISSUED _____ <input type="checkbox"/> VERBAL WARNING ADMINISTERED TO STUDENT ON _____ <input type="checkbox"/> PHONE CALL TO PARENT/GUARDIAN ON _____ <input type="checkbox"/> LETTER SENT HOME TO PARENT/GUARDIAN ON _____ <input type="checkbox"/> LUNCH DETENTION ISSUED FOR _____ <input type="checkbox"/> AM DETENTION ISSUED FOR _____ <input type="checkbox"/> PM DETENTION ISSUED FOR _____ <input type="checkbox"/> ALTERNATIVE PLACEMENT ISSUED FOR _____ <input type="checkbox"/> SUSPENSION OF STUDENT - <input type="checkbox"/> ISS - #DAYS _____ <input type="checkbox"/> OSS – #DAYS _____		Description of Resolution
SIGNATURE OF DEAN OR PRINCIPAL		DATE

Roosevelt Children’s Academy Discipline Referral		Roosevelt Children’s Academy Discipline Referral	
Quick Slip		Quick Slip	
Student		Student	
Teacher		Teacher	
Date	Period/Time	Date	Period/Time
Infraction <input type="checkbox"/> Vandalism (Extreme) i.e. Breaking something <input type="checkbox"/> Sexual Harassment <input type="checkbox"/> Arson <input type="checkbox"/> Pulling Fire Alarm <input type="checkbox"/> Theft <input type="checkbox"/> Vaping/Smoking/Drugs <input type="checkbox"/> Weapons <input type="checkbox"/> Bullying <input type="checkbox"/> Leaving Class Without Permission <input type="checkbox"/> Fighting/Play Fighting <input type="checkbox"/> Uniform Infraction (Refusal to Correct) <input type="checkbox"/> Disruptive/Blatant Disrespect to Teacher i.e. Cursing		Infraction <input type="checkbox"/> Vandalism (Extreme) i.e. Breaking something <input type="checkbox"/> Sexual Harassment <input type="checkbox"/> Arson <input type="checkbox"/> Pulling Fire Alarm <input type="checkbox"/> Theft <input type="checkbox"/> Vaping/Smoking/Drugs <input type="checkbox"/> Weapons <input type="checkbox"/> Bullying <input type="checkbox"/> Leaving Class Without Permission <input type="checkbox"/> Fighting/Play Fighting <input type="checkbox"/> Uniform Infraction (Refusal to Correct) <input type="checkbox"/> Disruptive/Blatant Disrespect to Teacher i.e. Cursing	
Requested Action <input type="checkbox"/> Hold in Dean’s/Principal’s Office – Referral Slip to Follow <input type="checkbox"/> Confiscate Item & Record on Discipline Record <input type="checkbox"/> Cell phone <input type="checkbox"/> Electronic Device <input type="checkbox"/> Other _____		Requested Action <input type="checkbox"/> Hold in Dean’s/Principal’s Office – Referral Slip to Follow <input type="checkbox"/> Confiscate Item & Record on Discipline Record <input type="checkbox"/> Cell phone <input type="checkbox"/> Electronic Device <input type="checkbox"/> Other _____	

Consequences for not adhering to the cell phone policy (demerits will also be assigned for each infraction):

- 1st Offense—The phone will be confiscated and kept until the end of the school day.

The parent will be contacted. The student will receive a lunch detention.

2nd Offense—The phone will be confiscated, and the parent contacted. The student will receive either an AM or PM detention. The phone will be returned when a parent or a designated family member 18 years or older comes to school to pick up the phone. The parent or designated family member will be asked to sign an agreement for the child to attend the A.M/P.M detention. The agreement will also stipulate the next steps if the student is unable to or refuses to serve the detention as well as if the student continues to defy the cell phone policy.

- 3rd Offense—The phone will be confiscated, and the student will receive either a 2 week AM or PM detention. The phone will not be allowed on school premises for 2 weeks.
- 4th Offense—The student will earn one day of Alternative Placement. Parents will be informed that the phone will not be allowed in school.
- 5th Offense—Students will earn two days of ISS

Ratifying & Confirming Resolution

Adopted: June 25th, 2024

BE IT RESOLVED that the Roosevelt Children's Academy Charter School Board of Trustees in the June 25th, 2024, Teleconference Board Meeting on behalf of the Roosevelt Children's Academy Charter School unanimously authorized a Ratifying & Confirming Resolution adopting the COO/CFO report. Being that there were no further discussions, a motion was made by Trustee DWashington for the acceptance of the COO/CFO report. The motion was seconded Garner. The motion carried.

Ayes: 8 Trustee (Tuggle, DWashington, Arroyo, Burden, Chien, Garner, Vanderburg, Williams)

Noes: 0 Absent: 0 Abstentions: 0

Adopted: June 25th, 2024

BE IT RESOLVED that the Roosevelt Children's Academy Charter School Board of Trustees in the June 25th, 2024, Teleconference Board Meeting on behalf of the Roosevelt Children's Academy Charter School unanimously authorized a Ratifying & Confirming Resolution adopting the acceptance of the principal reports. A motion was made by Trustee Vanderburg for the acceptance of the principal reports. Being that there were no further discussions the motion was seconded by Trustee DWashington. The motion carried.

Ayes: 8 Trustee (Tuggle, DWashington, Arroyo, Burden, Chien, Garner, Vanderburg, Williams)

Noes: 0 Absent: 0 Abstentions: 0

Ratifying & Confirming Resolution

Adopted: June 25th, 2024

BE IT RESOLVED that the Roosevelt Children’s Academy Charter School Board of Trustees in the June 25th, 2024 Board of Trustees Teleconference Board Meeting on behalf of the Roosevelt Children’s Academy Charter School unanimously authorized a Ratifying & Confirming Resolution to accepting the approval of personnel actions identified for staffing in the Position Control Form. Being that there was no further discussion, a motion was made by DWashington approving the adoption of the resolution approving the personnel action items. The motion was seconded by Trustee Garner and unanimously approved. The motion carried.

New Hire:

- Ciana Samuels_ Teacher Assistant __Start Date_6-10-2024
- Abbigail Smith_ Teacher Assistant _Start Date_06-17-2024
- Ananda McLean_ Receptionist __Start Date_07-01-24
- Madge Pierre-Louis_ Registered Nurse_ Start Date_8-19-24
- Lindsay Zaleski _ Teacher _Start Date_8-19-2024
- Morena Vega_ Teacher Assistant _Start Date_8-19-2024
- Abbigail Smith_ Teacher Assistant _Start Date_8-19-2024
- Jesse Natale_ Teacher Assistant _Start Date_8-19-2024
- Keith Munnelly_ Perm Sub Teacher _Start Date_8-19-2024
- Marissa MacCulloch-Genchi_ Teacher _Start Date_8-19-2024
- Sai Barnes_ Music Teacher _Start Date_8-19-2024

Ayes: 8 Trustee (Tuggle, DWashington, Arroyo, Burden, Chien, Garner, Vanderburg, Williams)

Noes: 0 Absent: 0 Abstentions: 0

PARENT REPORT: Parent Group (PG) commented on following activities:

Our year end communication to families promoted summer reading. Families who expressed interest were provided a resource guide to summer reading programs for young readers such as the *Barnes and Noble ‘Escape into Summer Reading’* program where participants in grades 1-6 earn free books simply by selecting, reading and then journaling their favorite parts of the pre-selected book titles provided by the retailer. Access to free kits and journals in both English and Spanish are available throughout August 31st. Links to our local library newsletters along with tips on how to easily secure library cards are also available.

On June 6, parents of our High Honors Society enjoyed our annual recognition ceremony in honor of students who completed this year’s program under the direction of Ms. Carroll and Ms. Roberts. Now In its 10th year, this program is designed to provide a way for our students to accelerate learning, reinforce critical thinking skills, enhance their educational experience, master math and ELA skills and prepare them for future academic success. Parents communicate their satisfaction with the program, and gratitude and appreciation to the school and directors of the program.

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Roosevelt Children's Academy Charter School

Board of Trustees Board Meeting Minutes – Tuesday, June 25th, 2024

Parents were encouraged to hand write a quick note of appreciation to their child's teacher in honor of teacher appreciation week.

We continue to update member contact information, re-organize our communication channels and enlist additional support from parents, staff and community members not previously as active within the group and who have expressed interest in more engagement.

We continue to assist our outgoing families connect with resources to support their child's transition to high school. Additionally, this year we are doubling efforts to maintain relationships with our alumni parents in an ongoing effort to expand and promote ongoing community support and engagement of our school program.

Congratulations Class of 2024. We look forward to recognizing their future successes and welcoming them back as our newest alumni cohort.

PUBLIC COMMENTS: Members of the community were acknowledged.

EXECUTIVE SESSION: NONE

ADJOURN. The Board meeting ended at approximately 6:45 P.M. with a motion to adjourn made by Trustee Washington. The motion was seconded by Trustee Burden. The motion was passed unanimously without debate.

Respectfully Submitted by,

Ella Portero

Ella Portero, Secretary to the Board