

BOARD OF TRUSTEES
BOARD MEETING MINUTES –April 22nd, 2025

On April 22nd, 2025, the Roosevelt Children’s Academy Charter School Board of Trustees held a teleconferencing Board Meeting pursuant to notice; at the Roosevelt Children’s Academy Charter School, 201 Debevoise Avenue, Roosevelt, N.Y. with Chair Rev Reginald Tuggle presiding.

ROOSEVELT CHILDREN’S ACADEMY CHARTER SCHOOL

MOTION TO OPEN MEETING: Chair Rev Reginald Tuggle officially called the meeting to order at 6:07 P.M.

A motion was made by DWashington to open the Board Meeting. The motion was seconded by Burden.

ESTABLISHMENT OF A QUORUM: Chair Tuggle acknowledged Trustees’ names to be called to establish a quorum. Present: Trustee (Tuggle, Arroyo, Burden, Chien, Garner, Vanderburg, Williams, DWashington)

ADDITIONAL ATTENDEES-Steven Martir (Counsel to the Board); Simone Roberts, Middle School Principal; Reshma Persad, Elementary Principal; Philip Leconte, COO&CFO; Leslie Roper-Thomas, CSBM; Ella Portero; Secretary to the Board.

INTRODUCTORY COMMENTS: The Chair opened the meeting with a welcome to everyone to the fourth meeting of the new year 2025 and thanked everyone for their participation on behalf of the entire board. The Chair stated the school year is moving along quickly and further stated it has been a great year so far.

Adopted: April 22nd, 2025

BE IT RESOLVED that the Roosevelt Children’s Academy Charter School Board of Trustees on April 22nd, 2025, Teleconference Board Meeting on behalf of the Roosevelt Children’s Academy Charter School authorized unanimously a Ratifying & Confirming Resolution adopting March 25th, 2025, Board Meeting Minutes as written. A motion was made by Trustee Vanderburg that the Minutes from March 25th, 2025, Board Meeting be approved as written. The motion was seconded by Arroyo and unanimously approved. The motion carried. After which the school reports were presented.

Ayes: 8 Trustee (Tuggle, DWashington, Arroyo, Burden, Chien, Garner, Vanderburg, Williams)

Noes: 0 Absent: 0 Abstentions: 0

CHIEF OPERATIONS'S /FINACIAL OFFICER (COO/CFO) PRESENTED

SCHOOL OPERATION & BUDGET UPDATE:

- 1) CURRENT ASSETS AND DEPOSIT ACCOUNTS (Chase Bank, Bethpage C U, Well Fargo & City National Bank) as of March 25, 2025 (03/2025 vs 03/2024)**
- 2) ACCOUNTS RECEIVABLE AGING SUMMARY BY SCHOOL DISTRICT as of April 22, 2025**
- 3) UPDATED ENROLLMENT ANALYSIS _Fiscal 2024-2025 _ as of April 22, 2025**
- 4) 2024-2025 BUDGET VS ACTUAL as of April 30, 2025**

RCA UNAUDITED FINANCIAL STATEMENTS AS of 4- 30-2025

- 5) STATEMENT OF FINANCIAL POSITION SUMMARY REPORT as of April 30, 2025**
- 6) STATEMENT OF CASH FLOWS for the as of April 30, 2025**
- 7)STATEMENT OF ACTIVITIES SUMMARY REPORT for the Period Ending as of April 30, 2025**
- 8) STATEMENT OF FINANCIAL PERFORMANCE ANALYSIS for the Period Ending April 30, 2025**

SCHOOL OPERATION: Facilities/Construction:

- 1. Progress update on construction at 111 Pleasant Ave. Total completed and stored to date (as of January 2025) = \$24,654,358.16 or 99%.**
- 2. Roosevelt Children's Academy Charter School Labor Management Meeting Summary**

SCHOOL REPORT: Elementary and Middle School Reports

The School Administration presented a report outlining Elementary School and Middle School Academic Performance & Initiatives, At-Risk student Data by Subgroup, Progress Benchmark Data Mate Reports, Academic Performance, Enrollment by Subgroup, Student Attendance and Discipline data. In addition, respective School Reports were presented on Climate & Culture, Home & School connections, and CSI-compliance reporting.

Academic Committee Meeting

Tuesday April 22, 2025

01

ACADEMIC PERFORMANCE

- STUDENT PERFORMANCE OVER TIME DATA BY SUBGROUP
- AT-RISK STUDENT UPDATE
- NEW INSTRUCTIONAL CURRICULAR INITIATIVES
- PROFESSIONAL DEVELOPMENT

SCHOOL CULTURE

- STUDENT ACTIVITIES AND EVENTS
- STUDENT DISCIPLINE/REWARDS
- STAFF ACTIVITIES AND EVENTS
- FIELDTRIPS
- STAFF SURVEYS

02

MEETING STRUCTURE

03

PERSONNEL UPDATES

- EVALUATION / OBSERVATION UPDATES
- STAFF PERFORMANCE CONCERNS
- STAFF RETENTION AND VACANCIES
- STAFF ATTENDANCE
- STAFF DISCIPLINE OR MISCONDUCT

NEW BUSINESS

- RELEVANT COMPLIANCE OR REPORTING
- AUTHORIZER FEEDBACK
- ANY MISCELLANEOUS ITEMS

04

01

Academic Performance

01

ACADEMIC PERFORMANCE AND INITIATIVES

- Elementary School
- STUDENT PERFORMANCE OVER TIME DATA BY SUBGROUP
- AT-RISK STUDENTS
 - 25 students are currently receiving Special Education services (21 with IEPs and 4 students with 504 Plans)
 - o Integrated Co-Teacher (ICT) Model
 - Currently implemented in grades 2 & 4
 - o 96 students are currently receiving RTI services
 - o 90 students are currently receiving ENL services
 - NYSESLAT Assessment
- NYS ELA & Math Assessments for Grades 3 & 4
 - o Daily Test Prep
 - o Saturday School
- Professional Development
- Date: Thursday April 24th
- o Focus: Restorative Practice (Dean of Students), Team Building Activity (Sunshine Committee)

01

ACADEMIC PERFORMANCE AND INITIATIVES

- Update on implementation of test prep block
 - Results are not in as yet for both the interim ELA Benchmark and the math 3/25/25 post assessment. Teachers and DataMate are in the process of grading the students responses.
 - We meet each week to discuss academic performance being observed among the groups, share ideas, and determine challenge level of practice skills.
 - The plan is to continue test prep sessions beyond the NYS assessment to continue to strengthen our students academically. The purpose is to continue to close the achievement gap.
 - Both ELA and math coaches met with their team to review their pacing guides and made adjustments to ensure all standards are covered prior to the NYS assessments.
 - The NYS ELA assessment will take place on Wednesday, April 9 and Thursday, April 10.
 - The NYS Math assessment will take place on Wednesday, April 30 and Thursday, May 1.
 - The NYS Science assessment for grades 5 and 8 will take place on Wednesday, May 7.
- Middle School
 - There are 47 students currently eligible for ENL services
 - We currently have 29 IEP students and 6 students with an 504 Plan
 - Currently RTI is servicing 109 students at the middle school level
 - Cycle 2 for RTI ends this Friday, 4/4. The RTI team will begin assessing students next week, however due to the ELA exam/makeups as well as spring break it will take a little longer than normal to complete testing for all students.
 - The math team and ELA team continue to meet to analyze student work. Teachers then formulate an action plan to meet the academic needs of our students.
 - Math and ELA coaches will be meeting with teachers to review the pacing guide to determine skills still need to be taught prior to the NYS assessment.
 - Since the last Board meeting 10 students who are at risk are now passing all subjects.
 - There has been improvement in the number of students failing less than 3 core subjects, as well as, in math & ELA.
 - Mrs. McGrath is counselling students about their academics and what they can do to show improvement.
 - The third quarter ended on April 8th. I will be reviewing our At Risk students each month to determine growth after intervention.
 - Math and ELA teachers are working closely with the coaches to strategize intervention plans to support our At Risk students.
 - On April 10, the math team and I will be meeting to analyze the results of the Standard Dive Post assessment that will be administered on April 8.
 - A truancy policy was drafted and shared with Mrs. D'Amato. Mrs. D'Amato has provided her revisions. The focus group will review revisions to formulate a final Draft for the Board to review.

Breakdown of At Risk Students (Grades 5th through 8th)

Students in ENL	Students in SLL	Students in SLL	Students in SLL	Students in SLL	Students in SLL	Students in SLL	Students in SLL	Students in SLL	Students in SLL
15	16 (1)	8	29	3	5	9			
13	19 (5/1)	6	32	2	13	6			
5	9/(2/1)	8	19	4	8	6			
	11/(2/4)	8	25		11	8	6		

•• The number bolded represents RTI exited after cycle 2 (M/ R/B)

Grade	Number of Students Failing Math	Number Students Failing ELA	Number of Students Failing Science	Number of Students Failing Social Studies	Absent at least 10% (11+)	Absent at least 15 +	Late at least 10% (11+)
5	12	23 (9)	20	24	18	11	1
6	27	23 (3)	4	13	22	17	2
7	14	12 (3)	6	5	10	8	1
8	24	7 (5)	13	1	19	14	1

•• The number balded represents number of ENLStudents





Grade Distribution (Grades 5th through 8th)

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Grade Distribution by School







School Culture and Climate

Events Overview

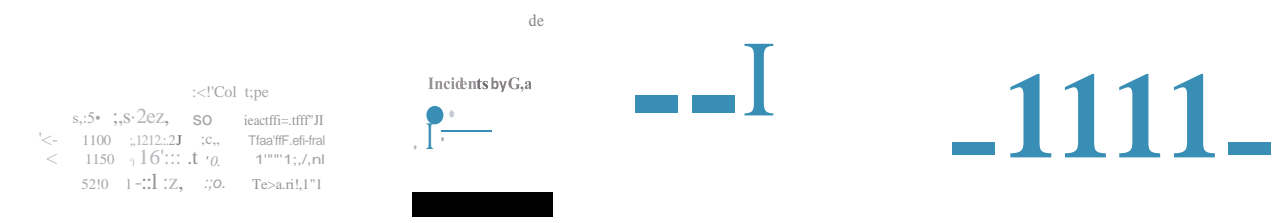
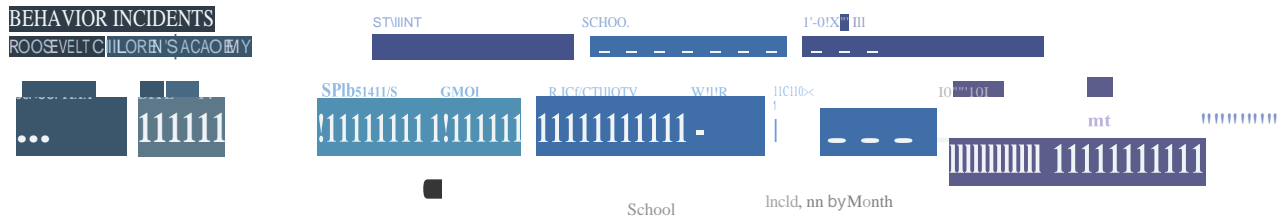
- STUDENT ATTENDANCE
 - 92%
- STUDENT ACTIVITIES AND EVENTS
 - April 11th- Dean's List Celebration for Q3
 - April 14th - 22nd: Spring/Easter Break (School Closed)
- STUDENT DISCIPLINE/REWARDS
 - Total Suspensions: 0
- STAFF ACTIVITIES AND EVENTS
 - Team Building Activities (04/24)
- FIELD TRIPS

Elementary School



School Culture and Climate

BEHAVIOR INCIDENTS ROOSEVELT CHILDREN'S ACADEMY



Elementary School (Discipline)

School Culture and Climate

STUDENT ATTENDANCE

ROOSEVELT CHILDREN'S ACADEMY

Current SY

8/1/2024

4/2/2025

SCHOOL

ETHNICITY

SPEDSTAT

DAILY

DEMOGRAPHICS

TIER

Reset Filters

EXCLUDE EXCLUDED ABSENCES

Attendance Rate Year-to-Date

92.2%

Chronic Absence Rate (full year)

28.9%

Total Number of Tapes Year-to-Date, Attendance Rate by Month

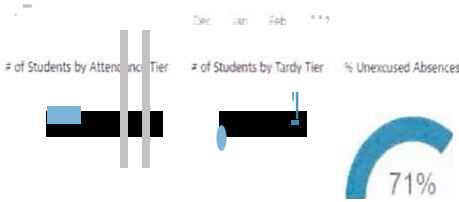
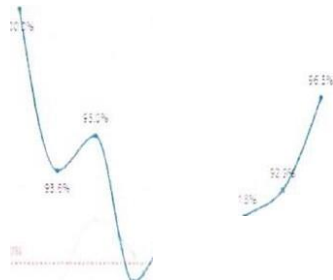
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Friday

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ToUI Number of T,udits



Elementary School (Attendance)

School Culture and Climate

02

- In celebration of Women's History Month our social studies department showcase various women of history and presently prominent in society. In sixth grade, students were asked to share a story about a woman in their lives who meant the world to them.
- On April 5th we hosted our annual Easter Egg Hunt for all grade levels. This event was hosted by the Parent Outreach Committee.
- On May 3rd, Mr. Cesar, with the assistance of the Parent Outreach committee, will be hosting his annual Queen for the Day event.
- Hosted a Staff Game Afternoon on Friday, April 14. See pictures below.



Middle School

School Culture and Climate

Attendance Rate

Tardy Rate

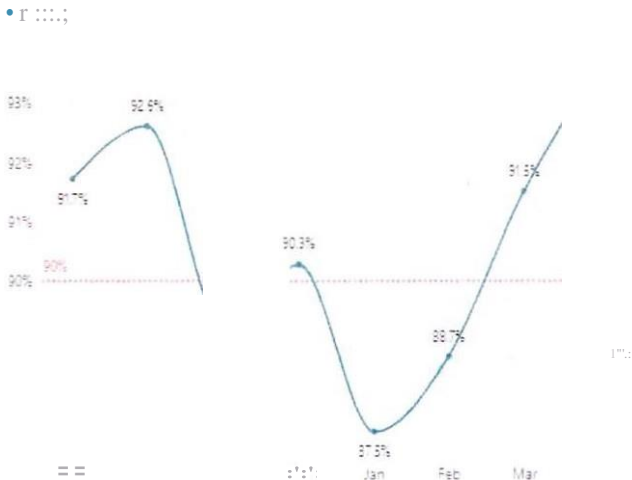
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Tardy R/Jt

Tardy Rate by Month

Attendance 't/te

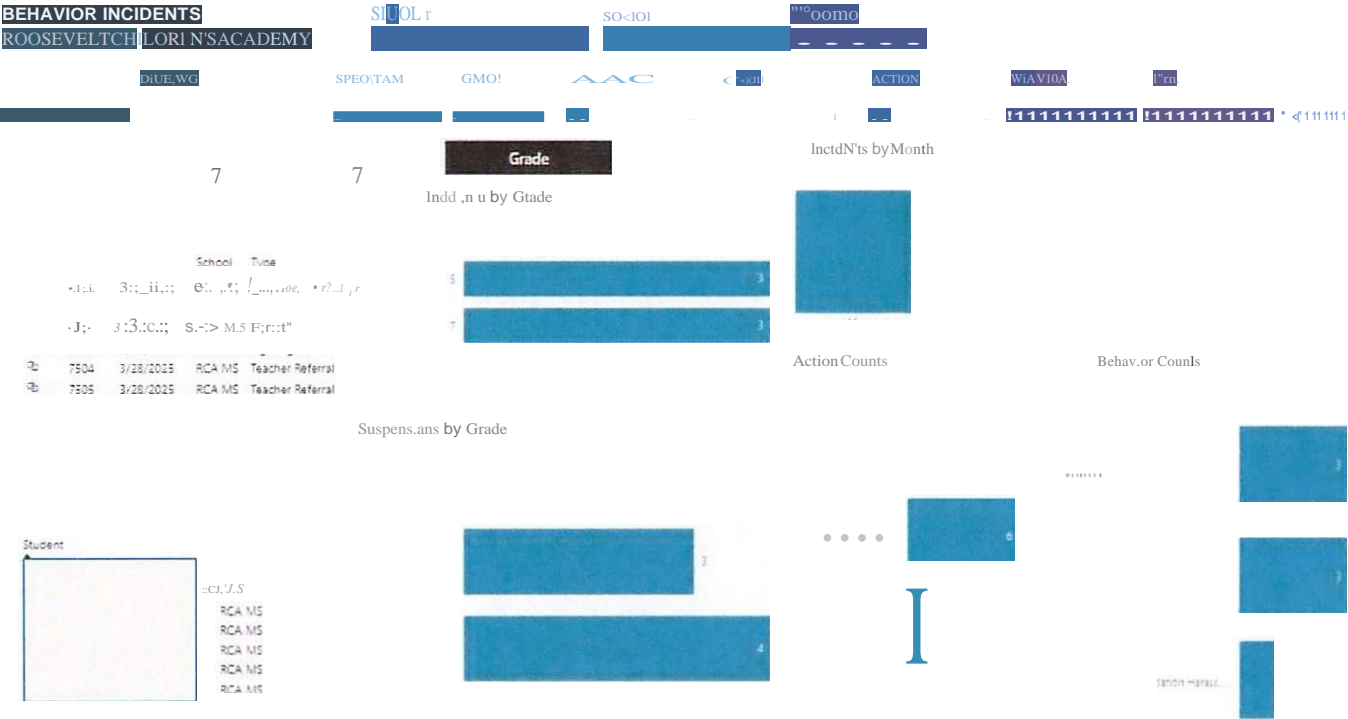
Tardy R/Jt



MS Attendance



School Culture and Climate





03

PERSONNEL UPDATES



Personnel Updates

E Elementary School

- EVALUATION/OBSERVATION UPDATES
 - 2nd round of informal observations completed and submitted to Human Resources
- STAFF RETENTION AND VACANCIES
 - Total Vacancies: 0
- STAFF ATTENDANCE
 - 92%

Elementary School



Personnel Updates

- Board and Leadership team received Spark Data Overview and Login Credentials
- **Next Steps to Consider:**
 - How to package and share this data with the staff?
 - How to gather further information needed to make low-lift adjustments?
 - Recommendation: Board Task Force to explore compensation options
 - When to administer the Spring SPARK Survey

The background is a solid teal color. Overlaid on this are two identical white geometric patterns, one on the left and one on the right. Each pattern consists of several overlapping, slightly offset rectangular outlines that create a sense of depth and movement, resembling a stylized star or a complex frame.

04

New Business

Roosevelt Children's Academy Charter School Operations Update Tuesday April 22nd 2025

CHIEF OPERATIONS'S /FINACIAL OFFICER (COO/CFO) PRESENTED SCHOOL OPERATION & BUDGET UPDATE:

- 1) CURRENT ASSETS AND DEPOSIT ACCOUNTS (Chase Bank, Bethpage C U, Well Fargo & City National Bank)
as of March 31, 2025 (3/2025 vs 3/2024)
- 2) ACCOUNTS RECEIVABLE AGING SUMMARY BY SCHOOL DISTRICT **as of April 22, 2025**
- 3) UPDATED ENROLLMENT ANALYSIS **_Fiscal 2024-2025 _as of April 22, 2025.**
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RCA UNAUDITED FINANCIAL STATEMENTS AS 4-30-2025

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- 8) STATEMENT OF FINANCIAL PERFORMANCE ANALYSIS for the **Period Ending April 30, 2025**

SCHOOL OPERATION: Facilities/Construction:

1. **Progress update on construction at 111 Pleasant Ave. Total completed and stored to date (as of December 2024) =\$24,654,358.16 or 99%.**
2. **Landscaping side and trees are 99% completed. Lawn Sprinkler system installed. Solar equipment installed**

Ratifying & Confirming Resolution

BE IT RESOLVED that the Roosevelt Children's Academy Charter School Board of Trustees in April 22nd, 2025, Teleconference Board Meeting on behalf of the Roosevelt Children's Academy Charter School unanimously authorized a Ratifying & Confirming Resolution adopting the COO/CFO report. Being that there were no further discussions, a motion was made by Trustee Chien for acceptance of the COO/CFO report. The motion was seconded by Garner. The motion carried.

Ayes: 8 Trustee (Tuggle, DWashington, Arroyo, Burden, Chien, Garner, Vanderburg, Williams)

Noes: 0 Absent: 0 Abstentions: 0

Adopted: April 22nd, 2025

BE IT RESOLVED that the Roosevelt Children's Academy Charter School Board of Trustees in the April 22nd, 2025, Teleconference Board Meeting on behalf of the Roosevelt Children's Academy Charter School unanimously authorized a Ratifying & Confirming Resolution adopting the acceptance of the Principals reports. A motion was made by Trustee Arroyo for the acceptance of the Principals reports. Being that there were no further discussions, the motion was seconded by Trustee Vanderburg. The motion carried.

Ayes: 8 Trustee (Tuggle, DWashington, Arroyo, Burden, Chien, Garner, Vanderburg, Williams)

Noes: 0 Absent: 0 Abstentions: 0

Adopted: April 22nd, 2025

BE IT RESOLVED that the Roosevelt Children's Academy Charter School Board of Trustees in the April 22nd, 2025, Board of Trustees Teleconference Board Meeting on behalf of the Roosevelt Children's Academy Charter School unanimously authorized a Ratifying & Confirming Resolution to accept the approval of the personnel actions identified for staffing in the Position Control Form. Being that there was no further discussion, a motion was made by Arroyo approving the adoption of the resolution approving the personnel action items. The motion was seconded by Trustee Garner and unanimously approved. The motion carried.

1)New Hire: as of Tuesday April 22, 2025

Anthony Matos _ Special Teacher __Start Date_3-31-2025

Tarassa Harris_Teacher Assistant_Start Date_04-07-2025

Nathaniel Longchallon_Teacher Assistant_Start Date_04-07-2025

Arlise Carson_Chief Academic Officer_Start Date_05-12-2025

2)Open Positions- as of Tuesday April 22, 2025

Ayes: 8 Trustee (Tuggle, DWashington, Arroyo, Burden, Chien, Garner, Vanderburg, Williams)

Noes: 0 Absent: 0 Abstentions: 0

PARENT GROUP: Commented on the agenda items and preparations for the upcoming talent show.

PUBLIC COMMENTS: Members of the community were acknowledged.

EXECUTIVE SESSION: NONE

ADJOURN: The Board meeting ended at approximately 6:40 P.M. with a motion to adjourn made by Trustee Vanderburg. The motion was seconded by Trustee William. The motion was passed unanimously without debate.

Respectfully Submitted by,

Ella Portero

Ella Portero, Secretary to the Board