

BOARD MEETING MINUTES –September 16th, 2025

On September 16th, 2025, the Roosevelt Children’s Academy Charter School Board of Trustees held a teleconferencing Board Meeting pursuant to notice; at the Roosevelt Children’s Charter School, 201 Debevoise Avenue, Roosevelt, N.Y. with Chair Rev Reginald Tuggle presiding.

ROOSEVELT CHILDREN’S ACADEMY CHARTER SCHOOL

MOTION TO OPEN MEETING: Chair Rev Reginald Tuggle officially called the meeting to order at 6:04 P.M.

A motion was made by Washington to open the Board Meeting. The motion was seconded by Burden.

ESTABLISHMENT OF A QUORUM: Chair Tuggle acknowledged Trustees’ names to be called to establish a quorum. Present: Trustee (Tuggle, Washington, Arroyo, Burden, Chien, Garner, Vanderburg, Williams)

ADDITIONAL ATTENDEES-Steven Martir (Counsel to the Board); Arlise Carson, CAO; Nicole Griffin, Middle School Principal; Reshma Persad, Elementary Principal; Philip Leconte, COO&CFO; Laron Walker, CSBM; Ella Portero; Secretary to the Board.

INTRODUCTORY COMMENTS: The Chair opened the meeting with a welcome to everyone, on behalf of the entire board. The Chair again welcomed Middle School Principal and new RCA staff. The Chair enthusiastically commented on the upcoming CAO academic presentation. Thanking the CAO and Academic Team. The Chair noted the excellent approach presented, which details the implementation of a system to monitor and track student performance and progress throughout the school year, including the appropriate tools to help student progress. After which the CAO presented the Academic Report. The CAO commented on the support received in preparation for Academic Night. The CAO further detailed how the support from BOT/Admin/PR/PG/HR) et al. helped in gaining a wealth of understanding of what Academic Night was about. This created excitement to host the event and to inform RCA families/community and teaching staff of the key components to be presented at the event (including renewal process; progress areas; introducing our goals for the year, reviewing NYSED/ School Policies, et al). The CAO thanked everyone in attendance and noted “with everyone’s support, we will get there”.

Ratifying & Confirming Resolution

Adopted: September 16th, 2025

A motion was made by Trustee Vanderburg that the Minutes from August 26th, 2025, Board Meeting be approved as written. The motion was seconded by Trustee Garner and unanimously approved.

Adopted: September 16th, 2025

BE IT RESOLVED that the Roosevelt Children’s Academy Charter School Board of Trustees on September 16th, 2025, Teleconference Board Meeting on behalf of the Roosevelt Children’s Academy Charter School authorized unanimously a Ratifying & Confirming Resolution adopting August 26th, 2025, Board Meeting Minutes as written. The motion carried. After which the school reports were presented.

Ayes: 8 Trustee (Tuggle, Washington, Arroyo, Burden, Chien, Garner, Vanderburg, Williams)

Noes: 0 Absent: 0 Abstentions: 0

Roosevelt Children's Academy Charter School BUDGET UPDATE
Tuesday September 16th, 2025

Current Assets Deposit Accounts (Chase Bank, Bethpage CU, Well Fargo & City National Bank)
1) *as of August 31, 2025 (08/2025 vs. 08/2024)*

A/R Aging Summary by School District as of September 16, 2025

Updated Enrollment Analysis Fiscal 2024-2025 as of September 16, 2025

2025 - 2026 Budget vs. Actual as of September 30, 2025

RCA UNAUDITED FINANCIAL STATEMENTS as of 09-30-2025

Statement of Financial Position Summary Report As of September 30,2025

Statement of Cash Flows For the Period Ending September 30,2025

Statement of Activities Summary Report For the Period Ending September 30,2025

Statement of Financial Performance Analysis For the Period Ending September 30, 2025

Academic Committee report



The Year of
H.O.P.E

Tuesday, September 16, 2025



ACADEMIC INITIATIVES

/ PERFORMANCE

- iREADY ASSESSMENT DATES
- CURRICULUM LAYOUT
- RTI & SPECIAL EDUCATION FRAMEWORKS
- ACADEMIC SUPPORT

SCHOOL CULTURE

- o ACADEMIC NIGHT



MEETING STRUCTURE



PERSONNEL UPDATES

- VACANCIES/ INTERVIEW S

NEW BUSINESS

- o ACADEMIC NIGHT
- o EXTEND THE REACH



01

ACADEMIC PERFORMANCE

01

RCA ELEMENTARY SCHOOL



iREADY Testing: ELA and Math

September 16th	i-Ready ELAAssessment (Grades 1-2) DIBELS Benchmark Begins: Round 1
September 17th	i-Ready ELAAssessment (Grades 3-4)
September 18th	i-Ready MATH Assessment (Grades 1-2)
September 19th	i-Ready MATH Assessment (Grades 3-4)
September 26th	iREADY Data Review and Analysis



RCA ELEMENTARY SCHOOL

Curriculum Ready



Grade	ELA (Chapter/Unit)	On Task (Y/N)	Math (Chapter/Unit)	On Task (Y/N)	Science (Chapter/Unit)	On Task (Y/N)	Social Studies (Chapter/Unit)	On Task (Y/N)
K	Engage NY Nursery Rhymes & Fables: Scheduled to take assessment on September 30th iREADY	y	Chapter 1: Count, Write, and Represent 1 - 4 October 1st iREADY	y	Chapter: Technology and Introduction to Science	y	Hello Changes Big Idea: Things Change Over Time Bi-Weekly	y
1	Fables	y	Chapter 1: Counting and Number Sense	y	Chapter 1: Engineering & Technology	y	People and Traditions People and Events Shape History	y

02

RCA ELEMENTARY SCHOOL

C1rrir11h1mD :1rlv

Grade	ELA (Chapter/Unit)	On Task (Y/N)	Math (Chapter/Unit)	On Task (Y/N)	Science (Chapter/Unit)	On Task (Y/N)	Social Studies (Chapter/Unit)	On Task (Y/N)
2	Fairy Tales	y	Chapter 1: Understand Place Value	y	Chapter 1: Design Process	y	Our World Maps Help Us Understand the World	y
3	Peter Pan Module	y	Chapter 1: Addition and Subtraction Strategies	y	Chapter 1: What Is a Scientist?	y	China How does the geography of China change from region to region?	
4	Poetry: Love That Book	y	Chapter 1: Whole Number Place Value	y	Chapter 1: Engineering	y	New York and It's First People	y

The Year of
H.O.P.EAchieving Academic Excellence
How do we get there?
to where they live?

01

RCA MIDDLE SCHOOL



iREADY Testing: ELA and Math Blocks

September 16th	i-Ready ELAAssessment (Grades 5-8)
September 17th	i-Ready ELAAssessment (Grades 5-8)
September 18th	i-Ready MATH Assessment (Grades 5-8)
September 19th	i-Ready MATH Assessment (Grades 5-8)
September 26th	iREADY Data Review and Analysis



RCA MIDDLE SCHOOL

Curriculum Ready



Grade	ELA (Chapter/Unit)	On Task (Y/N)	Math (Chapter/Unit)	On Task (Y/N)	Science (Chapter/Unit)	On Task (Y/N)	Social Studies (Chapter/Unit)	On Task (Y/N)
5	Unit 1- Geography: Journeys	y	Ch 1- Place Value	y	Ch 1 - Scientific Method -Earth Science	y	Early American History	y
6	Unit 1 - Growing Up	y	Ch 1-Ratios, Proportional Relationships	y	Earth's Water and Atmosphere	y	Studying Geography, Economics. and Citizenship	y
7	Unit 1 - Crossing Generations	y	Ch 1- Rates/ Proportional Relationships	y	Structure and Properties of Matter	y	Native Americans	y
8	Unit 1 - Rites of Passage	y	Ch 1- Number System	y	Structure and Properties of Matter	y	Reconstruction	y



Achieving Academic Excellence



01

RTI & SPED FRAMEWORK

Goal: Equip all instructional staff through the utilization of aligned systems and relevant tools needed to successfully meet the needs of "all" students and increase academic achievement for "all:"

■ Special Education & RTI Protocols Workshop 2526SY (September 11, 2025) o

Facilitator : Director of RTI & Special Education

- **Universal Differentiation**
 - **Teacher Facing Tracker: September 29, 2025 o**
PD Session
- **RTI Referral Process**
 - **RTI Log**
 - o RTI Specialists: Track interventions and monitor progress
- **IEP Referral Process**
 - **Accommodations Tracker**
 - o Following each Annual/Initial

■ Data Trackers:

- **Teachers - Tiers 1 and 2**
- **Specialist and Admin - Tiers 1, 2 and 3 Levels**





ACADEMIC SUPPORT



Administrator Standing Meetings

- **Principals: Weekly on Wednesdays and/or Fridays**
 - 9 AM - Middle School
 - 11 AM - Elementary
 - Combined Meetings: 9AM
- **Directors**
 - **RTI & Special Education**
 - 9:00 AM - Each Thursday
 - **Math and Science**
 - 9:30 AM - Each Friday
- **Cabinet Meetings:**
 - Monday: Week of September 29, 2025

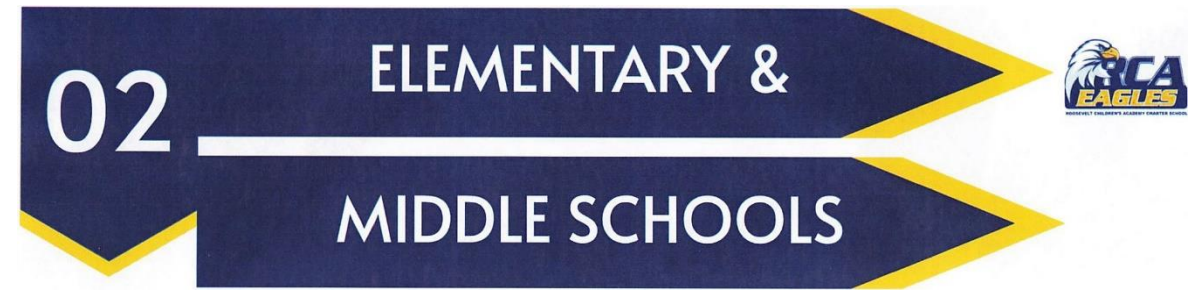
Academic Rounds

- **Weekly at Both Levels**
 - CAO and Principal
 - CAO & Director(s)/Coaches
- CAO





02 SCHOOL CULTURE



School Culture and Climate

Open House: Tuesday, September 9, 2025

Academic Night: Thursday, September 18, 2025





03

PERSONNEL UPDATES

03

RCA NETWORK



PERSONNEL UPDATES

Elementary School

Staff Vacancies

- 1st Grade ICT Sped Teacher
- 2nd Grade ICT Sped Teacher
- 3rd Grade ICT Sped Teacher
- 4th Grade ICT Sped Teacher
- Resource Room Teacher

Middle School

Staff Vacancies

- TA (6th Grade)
- TA (7th Grade) - Two Positions



04 NEW BUSINESS

04

NETWORK NEWS

Academic Night

Thursday, Sept. 18, 2025

Hofstra University - John Cranford Adams Playhouse



Ratifying & Confirming Resolution

Adopted: September 16th, 2025

BE IT RESOLVED that the Roosevelt Children's Academy Charter School Board of Trustees in September 16th, 2025, Teleconference Board Meeting on behalf of the Roosevelt Children's Academy Charter School unanimously authorized a Ratifying & Confirming Resolution adopting the COO/CFO report. Being that there were no further discussions, a motion was made by Trustee Washington for the acceptance of the COO/CFO report. The motion was seconded Chien. The motion carried.

Ayes: 8 Trustee (Tuggle, Washington, Arroyo, Burden, Chien, Garner, Vanderburg, Williams)

Noes: 0 Absent: 0 Abstentions: 0

Adopted: September 16th, 2025

BE IT RESOLVED that the Roosevelt Children's Academy Charter School Board of Trustees in September 16th, 2025, Teleconference Board Meeting on behalf of the Roosevelt Children's Academy Charter School unanimously authorized a Ratifying & Confirming Resolution adopting the acceptance of the CAO Academic report. A motion was made by Trustee Washington for the acceptance of the CAO Academic reports. Being that there were no further discussions the motion was seconded by Trustee Vanderburg. The motion carried.

Ayes: 8 Trustee (Tuggle, Washington, Arroyo, Burden, Chien, Garner, Vanderburg, Williams)

Noes: 0 Absent: 0 Abstentions: 0

Adopted: September 16th, 2025

BE IT RESOLVED, that the Roosevelt Children's Academy Charter School Board of Trustees in September 16th 2025 Board of Trustees Teleconference Board Meeting on behalf of the Roosevelt Children's Academy Charter School unanimously authorized a Ratifying & Confirming Resolution approving the acceptance of the Proposal For **Revised Cellphone Policy** for SY 2025-2026. **Revised Cellphone Policy** is approved for the **SY 2025-2026**. The school year ends June 27, 2025. A motion was made by Trustee Vanderburg to approve the adoption of the Revised Cellphone Policy. The motion was seconded by Trustee Washington and unanimously approved. The motion carried.

Ayes: 8 Trustee (Tuggle, Washington, Arroyo, Burden, Chien, Garner, Vanderburg, Williams)

Noes: 0 Absent: 0 Abstentions: 0

Adopted: September 16th, 2025

BE IT RESOLVED that the Roosevelt Children's Academy Charter School Board of Trustees in the August 26th, 2025, Board of Trustees Teleconference Board Meeting on behalf of the Roosevelt Children's Academy Charter School unanimously authorized a Ratifying & Confirming Resolution to accept the approval of personnel actions identified for staffing in the Position Control Form. Being that there was no further discussion, a motion was made by Washington approving the adoption of the resolution approving the personnel action items. The motion was seconded by Burden and unanimously approved. The motion carried.

New Hire - as of Tuesday September 16, 2025

Joseph Costanzo _ Social Studies Teacher_ 8-29-2025

Marisa Colloca _ Teacher_ 8-18-2025

Jeinsy Roddiguez _ Teacher Assistant_ 9-02-2025

Rashad Tucker _ Teacher Assistant_ 9-05-2025

Hans Francis _ Substitute Teacher_ 9-05-2025

Jeffery Chanin _ Teacher_ 9-10-2025

Nicole Mannino _ Teacher _ 9-10-2025

Elizabeth Sekreta _ Teacher_ 9-15-2025

Nicole Marchese _ Teacher_ 9-15-2025

Open Position - as of Tuesday September 16 2025

Ayes: 8 Trustee (Tuggle, Washington, Arroyo, Burden, Chien, Garner, Vanderburg, Williams)

Noes: 0 Absent: 0 Abstentions: 0

PARENT REPORT:

PG commented on planning to resume Parent Group meeting for the upcoming month and noted excitingly, expected participation and support from Administration. In addition, the recent back-to-school Backpack event, hosted by our banking partners from City National Bank, who donated countless hours of time packaging the backpacks delivered to schools and who also received the grant for these donations. The NCB bankers were welcomed at an assembly by PR Director who introduced the Bankers To the delight of the students. The Bankers introduced their roles to the students and enjoyed a Q&A session talking with students and answering their questions. This was followed by the distribution of the backpacks filled with school supplies....to the delight of the students!. The Bankers thanked the CFO/operations team, CAO/administration for hosting them at the Elementary site . The bankers also shared programming information.

PUBLIC COMMENTS: Members of the community were acknowledged.

EXECUTIVE SESSION:

ADJOURN. The Board meeting ended at approximately 6:45 P.M. with a motion to adjourn made by Trustee Burden. The motion was seconded by Trustee Williams. The motion was passed unanimously without debate.

Respectfully Submitted by,

Ella Portero

Ella Portero, Secretary to the Board